

# ALRESFORD PARISH COUNCIL

Minutes of the Meeting held on Wednesday 4 October 2006  
in the Parish Council Pavilion

Present : Cllr Joan Coates, Chairman; Cllr D Barnes, Cllr S Carlsson Browne,  
Cllr I Robinson, Cllr N Fairbanks, Cllr Alan Ball, Cllr A Wiggins,  
Cllr E Osborne, Cllr J Housden, the Clerk

The chairman opened the meeting by welcoming those present.

## **10.06.1 B1027**

Following the early retirement of Mr Ladd who was to have attended the meeting, Mr Adam Pipe and Mr Allan Playle attended to further discuss the possibility of extending the 40mph speed limit on the Thorrington side of the B1027. It remained the view of the police that this would not be beneficial but was ultimately a matter for the Highways Authority. The possibility of a 50mph speed limit along the stretch in question following new legislation should be taken up with the Highways Authority. Councilors were advised that funding was available for Speed Activated signs and the Community Speed Watch scheme was discussed. The Police advised that they were fully supportive of the Quiet Lanes legislation which would affect Ford Lane and Cockaynes Lane and the Council were again advised to keep pressing County regarding this. The Chairman thanked Mr Playle and Mr Pipe for their attendance and the gentlemen left the meeting.

## **ACTION : CLERK**

## **10.06.2 APOLOGIES FOR ABSENCE<sup>1</sup>**

Were received from Cllr G Scott who was on holiday, Cllr J Richards who had a work commitment and Cllr D Robinson who had a meeting elsewhere.

## **10.06.3 PREVIOUS MINUTES**

It was proposed by Cllr N Fairbanks, seconded by Cllr Alan Ball and agreed that the Minutes of the Parish Council Meeting held on Wednesday 6 September be agreed and signed as a correct record. Matters for consideration arising included advice from the Clerk that she had written to the Horticultural Society regarding the gardens around the village as requested but had not received a response to date and that she was still looking for funding for a possible seat at the War Memorial. It was agreed that the PC quiz team at the Horticultural Society Quiz Night on November 10 would comprise Cllr I Robinson, Cllr S Carlsson Browne, Cllr E Osborne, Cllr Alan Ball, Cllr J Housden, the Clerk and Cllr D Barnes as reserve. The Clerk to advise the Horticultural Society accordingly and send the appropriate entrance fee.

## **ACTION : CLERK**

## **10.06.4 DECLARATION OF INTEREST IN ITEMS ON THE AGENDA<sup>2</sup>**

1 Local Government Act 1972 Section 85(1) and (2)

2 Local Government Act 2000 Part III

Cllr N Fairbanks declared an interest in items 10.06.16 and 10.06.17.

#### **10.06.5 REPORT FROM COUNTY COUNCILLOR**

Cllr D Robinson sent his apologies to the meeting as he was not able to attend but had previously advised the Clerk that there was little to report, County matters being very quiet at the present time.

#### **10.06.6 REPORT FROM DISTRICT COUNCILLOR**

Cllr G Scott had reported prior to the meeting it had been a quiet month at District level but that a meeting was to be held to discuss parking tickets and parking charges in the district. A few residents had contacted Cllr Scott following the public meeting on 28 September concerning the railway crossings and some investigations into the possibility of the gates being listed were being undertaken. Cracks and potholes in roads around the village had been reported to Highways and had been highlighted in orange paint prior to receiving remedial attention.

#### **10.06.7 PCSO'S REPORT**

PCSO Terry Fairweather reported having received positive feedback from residents regarding nuisance youth behaviour locally which had diminished, and reported that incidents of criminal damage had also subsided. 9 reports had been made of vehicles within the village with no tax discs and one incidence of fraudulent tax had been reported. A few youths had been reprimanded for trespassing on the railways and a fixed penalty notice for £50 had been issued. One of the youths in question had subsequently again been caught trespassing and an anti-social behaviour contract was to be issued. Mr Fairweather had spent time at the school and was trying to enforce the no waiting ziz zags but advised that the Parish Council would need to approach Highways for a Traffic Regulation Order for these to be fully effective. Finally Mr Fairweather reported that he was currently checking local cycles to ensure that they were not stolen and they they had proper lighting.

The Chairman thanked PCSO Fairweather for attending the meeting on what was in fact one of his days off.

#### **ACTION : CLERK**

#### **10.06.8 CORRESPONDENCE RECEIVED**

- (i) NLC Community Empowerment Awards – no award to be made
- (ii) ECC – re Planned Parish Visits – noted
- (iii) NALC – Newsletter of the Year competition – no award had been received but the Council was thanked for its submission
- (iv) ECC Bus Services - Service 78 to be extended beyond North Station
- (v) ING Direct Sanctuary Award - the Council was thanked for its submission – judging was in progress.
- (vi) EPFA advised that they were not able to offer funding towards the novelty bin in the childrens play area of the playing field
- (vii) Correspondence with Kendall Contract Services re grass cutting in the village and a local resident was read by the Clerk and Chairman. The Clerk was instructed to advise the resident that Kendals were aware

of the specific complaints and it was proposed by Cllr Alan Ball, seconded by Cllr S Carlsson Browne and agreed that the matter should be considered closed.

**ACTION : CLERK**

**10.06.9 REPORTS FROM WORKING PARTIES :**

**(i) ENVIRONMENT, FOOTPATHS, TREES AND ALLOTMENTS**

No meeting had been held but the Clerk was asked to get a quotation for a larger bin to be sited near to St Peters Church.

**(ii) FINANCE**

No meeting held – next meeting to be held on Saturday 28 October to prepare the 2007/8 budget for approval at the November PC meeting.

**(iii) PLAYING FIELD AND VILLAGE HALL**

No meetings held.

**(iv) COMMUNICATIONS**

No meeting held

**(v) HIGHWAYS, STREET SIGNS AND LIGHTING**

The Clerk was asked to chase ECC about re-siting the speed limit sign in Ford Lane near to the cabin as had been agreed. It was felt that to purchase a speed activated sign would be too costly unless funding could be found from elsewhere for this. The Clerk would seek confirmation from ECC as to whether it was the Parish Council or the County Council who were responsible for adding additional lighting at the sites to and from the village on the B1027; meanwhile it was agreed that the costs of supplying extra lighting at £650 per lamp in total should be included in the budget as a provisional item.

**(vi) PLANNING APPLICATIONS**

A meeting had been held on 27 September a report of which was circulated with the agendas and a copy of which will be filed in the Minute Book.

**(vii) HUMAN RESOURCES, PERSONNEL AND TRAINING**

No meeting held.

**ACTION : CLERK**

**10.06.10 PAYMENTS AS LISTED BELOW :**

Clerk's salary and expenses	1069.64
Travel Expenses – Clerk	45.58

Travel Expenses – Chairman	30.10
NI	83.15
Kendall Contract Services	35.25*
Kendall Contract Services – grass cutting in	397.15
Powergen – Pavilion lighting – September – DD	50.00
Just Lamps – Maintenance September	71.16
Just Lamps – call out to Bramley Close/Cox Road	52.88
Just Lamps – call out to 28V Wivenhoe Rd & 7V B1027	102.45
Busy Bees – pavilion cleaning – 16.8.06 – 6.9.06	112.80
THWS – allotments	52.61
THWS – Pavilion	93.50
EALC – invoice for Chairmans Day	50.00

- re special extra cut – payment to be reimbursed by ACRFC

It was proposed by Cllr S Carlsson Browne, seconded by Cllr N Fairbanks and agreed that the above payments should be made as detailed.

#### **10.06.11 FINANCIAL REPORTS FOR MAY TO AUGUST 2006**

It was proposed by Cllr S Carlsson Browne, seconded by Cllr J Housden and agreed that the financial reports circulated should be signed as correct.

#### **10.06.12 BUDGET PLANS**

The Clerk was reminded to add into the budget for 2007/8 the costs of the election for new Parish Councillors in May together with the cost of 4 new lamps on the B1027, if necessary; £5,000 for a new roundabout on the playing field and an increase in the training budget to cover the cost of at least one training course per councillor during the financial year.

#### **ACTION : CLERK**

#### **10.06.13 REPORTS OF MEETINGS AND COURSES ATTENDED BY MEMBERS SINCE THE LAST MEETING**

- (i) Cllr S Carlsson Browne had attended a Network Rail public meeting at Tendring on 14 September and was conducting further researches for a report back to a later meeting
- (ii) The Clerk had attended and circulated reports on the EALC AGM on 20 September and the TCVS Annual Review Meeting on 4 September
- (iii) Cllrs Wiggins, Carlsson Browne and Robinson had attended a Precept and Budget course run by TDALC and had found this useful and interesting.
- (iv) The Chairman had attended modules 3 and 4 of the Chairmans Day course. She asked the Clerk to book her onto the course covering modules 5 and 6 on 31 October

#### **ACTION : CLERK : CLLR CARLSSON BROWNE**

#### **10.06.14 TENDRING COMPACT – CODE OF GOOD PRACTICE ON BLACK AND MINORITY ETHNIC VOLUNTARY AND COMMUNITY ORGANISATIONS – *Response to questionnaire***

A questionnaire had been circulated by the Clerk in advance of the meeting and would be completed by the Clerk in accordance with Councillors' responses. She was

instructed to to seek a clear definition of the difference between “faith” and “religion” and also to comment that good practice should cover everyone not only minorities.

**ACTION : CLERK**

**10.06.15 AFFORDABLE RURAL HOUSING**

An update on the situation had been received from Andrew Smith of English Rural Housing Association. This had been received on 7 September and nothing had been heard since. The Clerk was therefore instructed to thank him for his report and chase him for further progress.

**ACTION : CLERK**

**10.06.16 APPROVAL of ASSET REGISTER**

This had been circulated to Councillors by the Clerk who was asked to clarify with the EALC whether figures relating to replacement value or depreciated value should be used and to seek advice from the District Valuer as to the value of the pavilion lease given that this expires in October 2007 and what value could be put on the car park and grass verges around the village.

**ACTION : CLERK**

**10.06.17 (i) DECLARATION OF INTERESTS AND (ii) COUNCILLOR CONDUCT**

Councillors had received a reminder of the rules governing declaration of interests with their agendas.

*Cllr N Fairbanks retired from the meeting for the following two items.*

**10.06.18 QUOTATIONS FOR REPAIRS TO POSTS SURROUNDING THE WAR MEMORIAL**

Only one response to the tender letters sent out for this item had been received. It was proposed by Cllr Carlsson Browne, seconded by Cllr Barnes and agreed that Cllr Fairbanks's quotation be accepted in the sum of £100 provided that the work would be completed before Remembrance Weekend.

**ACTION : CLERK : CLLR N FAIRBANKS**

**10.06.19 QUOTATIONS FOR REPAIRS TO CHILDRENS' PLAY EQUIPMENT FOLLOWING RoSPA REPORT**

Only one response to the tender letters sent out for this item had been received. It was proposed by Cllr E Osborne, seconded by Cllr J Housden and agreed that Cllr Fairbanks's quotation be accepted in the sum of £215 and the work put in hand at the earliest possible opportunity.

**ACTION : CLERK : CLLR N FAIRBANKS**

**10.06.20 CLERK'S SALARY**

It was proposed by Cllr Osborne, seconded by Cllr Carlsson Browne and agreed that the Clerk's salary should be paid by monthly standing order and that the Clerk would make the necessary arrangements for this as soon as possible.

**ACTION : CLERK**

**10.06.21 BUS SHELTER**

A progress report on the proposed new bus shelter was given by the Clerk following notification from Essex Rural Transport that full funding for this was to be made by them. The Clerk was asked to contact Highways with regard to the precise siting of the shelter and to reconfirm with TDC that no planning permission was required.

**ACTION : CLERK**

**10.06.22 PLANNING SIMPLIFIED FOR COUNCILLORS**

A brief questionnaire for inclusion in "Ten Top Tips for Councillors" for inclusion in follow up publication has been circulated to Councillors and the Clerk was asked to complete this in accordance with their various comments.

**ACTION : CLERK**

**10.06.23 PLANNING WORKING PARTY**

It was proposed by Cllr I Robinson, seconded by Cllr Wiggins and agreed that, in accordance with the recommendations of the Planning Working Party this should be reconstituted as a full committee. Planning meetings would therefore require to be held in public and notified in the statutory manner. The timing of the meetings was discussed at length given that the planning responses are required on a 21 day cycle and the Clerk was asked to consult EALC with regard to how the planning calendars are managed by other Parish Councils within the Tendring area. Cllr S Carlsson Browne advised that when members of the committee were appointed he would like to be included.

**ACTION : CLERK**

**10.06.24 PAVILION LEASE**

In view of the fact that the lease on the pavilion expires in October 2007, Councillors considered the implications of handing back the lease to the Village Hall Management Committee at the end of the current financial year. Consideration would be given by the working party as to how payment of the electricity for playing field and flood lighting could be arranged and the Clerk was asked to get a revised insurance quotation for the Parish Council less the pavilion. It was agreed that the working party would co-

opt extra Councillors to consider the implications of these matters as necessary and report to a later meeting.

**ACTION : CLERK AND WORKING PARTY.**

**10.06.25 ITEMS FOR INFORMATION ONLY AND ITEMS FOR INCLUSION ON NEXT AGENDA**

- (i) The Clerk advised the Council of her forthcoming holiday dates and that there was another enquiry for a regular weekly booking for the football practice. She also advised that improvements had been made to the arrangements for cleaning the pavilion following recent difficulties. Both timing and the standard of work had now improved.
- (ii) Cllr J Housden asked whether the Clerk had heard anything further from either Sibbons or from the Clerk at Elmstead regarding the security lights on the B1027. The Clerk said that all her correspondence had been ignored but that she would write again.
- (iii) Cllr I Robinson advised that a meeting to discuss the siting for the Youth Shelter had been arranged for 16 October at 7.30 in the Pavilion and asked the Clerk to put up a notice to that effect.

Members of the public were invited to address the council. Mrs Briggs advised that she had sent a report on the public meeting held in the village hall on 28 September regarding the railways crossing gates to Essex County Standard. Mr Hester reminded Councillors that they could use the Alresford Advertiser to advise members of the public about the Parish Council elections in May and it was agreed that consideration would be given to amending the Standing Orders to allow the public forum to be moved to the beginning of meetings. This would be put on a future agenda. It was also noted that minutes of the Parish Council meeting appeared in the Alresford Advertiser and on the web site in advance of their being approved and signed. The Clerk as asked to seek guidance from EALC on the exact procedure regarding this.

**ACTION : CLERK**

Following the departure of members of the public at 10.15pm item 10.06.17 (ii) was revisited and members of the Council spoke unanimously in support of Cllr G Scott and in appreciation of all his work both as a Parish Councillor and as District Councillor.

There being no further business the Chairman thanked Councillors for their attendance and closed the meeting at 10.25pm.

**The next meeting of Alresford Parish Council will be held on  
Wednesday 1 November 2006 at 7.30pm in the Parish Council Pavilion  
PLANNING APPLICATIONS – SEPTEMBER/OCTOBER 2006**

<b>Application Number and Applicant</b>	<b>Location</b>	<b>Proposal</b>	<b>Comment</b>
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06/01393/FUL Mrs Eggleton Letter dated : 4.9.06	3 Wivenhoe Road Alresford	Add a first floor to existing bungalow and associated alterations	No objection
06/01472/FUL Mr and Mrs K Tooley Letter dated : 4.9.06	“Karita” Colchester Main Road, Alresford	Use of dwelling for childminding – 19 children (resubmission of 06/00876/FUL0	Parish Council objects on the grounds that application is inappropriate in a residential area.
06/01537/CMTR LaFarge Redlands Aggregate Letter dated : 8.9.06	Wivenhoe Quarry, Alresford Road, Wivenhoe	Continued use of land	No objection
06/01535/FUL Mr Rulton and Mrs Bray Letter dated : 14.9.06	32 Laxton Road Alresford	Single storey rear extension and first floor dormer extension	No objection
06/01532/FUL Mr C Harward Letter dated : 14.9.06	58A Station Road Alresford	Erection of 1.8m high wall/railings (resubmission of 05/01590/FUL)	No objection and consider it an improvement over the existing timber fence.


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