

ALRESFORD PARISH COUNCIL

Minutes of the Meeting held on Wednesday 1 November 2006
in the Parish Council Pavilion

Present : Cllr Joan Coates, Chairman; Cllr D Barnes, Cllr S Carlsson Browne,
Cllr I Robinson, Cllr N Fairbanks, Cllr Alan Ball, Cllr E Osborne,
Cllr J Housden, the Clerk

The chairman opened the meeting by welcoming those present.

11.06.1 APOLOGIES FOR ABSENCE¹

Were received from Cllr D Robinson and Cllr A Wiggins

11.06.2 PREVIOUS MINUTES

It was proposed by Cllr E Osborne, seconded by Cllr S Carlsson Browne and agreed that Minutes of the Parish Council Meeting held on Wednesday 4 October be agreed and signed as a correct record. The matter of the grass cutting and litter complaint to Kendalls was again raised and the Clerk was instructed to write to Kendalls clarifying the precise nature of the complaint received and to send a copy of her letter to the resident concerned.

ACTION : CLERK

11.06.3 DECLARATION OF INTEREST IN ITEMS ON THE AGENDA²

Cllr N Fairbanks declared an interest in item 11.06.9 and interests in item 11.06.11 were declared to some extent by the majority of councillors present.

11.06.4 REPORT FROM COUNTY COUNCILLOR

Cllr D Robinson was unable to attend the meeting but had advised the Clerk that it had been another quiet month at County level. Cllr J Housden reported that he had seen a speed check being undertaken near to Tenpenny Farm and the Clerk was instructed to ask Cllr Robinson to enquire how the matter of the speed limit along the B1027 was progressing to keep pressing for information regarding this.

ACTION : CLERK

11.06.5 REPORT FROM DISTRICT COUNCILLOR

Cllr G Scott reported that building was continuing at 21 The Heath but that the injunction

1 Local Government Act 1972 Section 85(1) and (2)

2 Local Government Act 2000 Part III

was due to be fulfilled in November. Reports concerning the state of footpaths in Coppice, Orchard and Cox Roads and along Wivenhoe Road by the bus stop near to Poplars Close had been reported to Highways. Regarding the planning application by Mr Sibbons at the stables at Tenpenny, 27 objections had been received and the Clerk was asked to check whether the Parish Council had ever received notice of an appeal. The ginnel between De Staunton Close and Ford Lane had been cleared by Cllr Scott of broken glass. District Councillors were being interviewed regarding their views on Sizewell and an application had been approved for converting Silverwoods to a residential care home for the elderly.

ACTION : CLERK

11.06.6 PCSO'S REPORT – a confidential report is attached at Appendix 3. The Clerk was asked to thank PCSO Fairweather for his report and pass on the grateful thanks of Councillors and various members of the public for all his efforts and for the value of his presence around the village.

ACTION : CLERK

11.06.7 CORRESPONDENCE RECEIVED

- (i) Brett Aggregates re litter bins enclosing cheque for £250 towards litter bins. The Clerk had already acknowledged this.
- (ii) ECC re Minerals Developments Document (copied to Planning 11.11.06)
- (iii) RCCE – new address details (see appendix 1)
- (iv) TDC re appeal by Mr Sibbons against planning decision re Tenpenny Farm – passed to w/p 11.11.06. The Clerk was instructed to respond reminding TDC of the original objection and requesting that this be taken into account.
- (v) TDC re Statement of Accounts 2005/6 – noted
- (vi) Kendalls – quotation for mole eradication – the Clerk was instructed to put this in hand as per the quotation.
- (vii) TDC – emptying of litter and dog waste bins - noted
- (viii) Bus Passenger News – revised timetable on service 78/78A - noted
- (ix) TDC – additional lighting on B1027 – this to be passed to the Highways and Street Lighting working party for further consultation
- (x) TDC – New bus shelter – confirming that no planning consent was required for this.
- (xi) EALC – various matters - noted
- (xii) Local Works : Sustainable Communities Bill – the Clerk had prepared a draft response for approval and was instructed to send this.
- (xiii) Kendalls re increased cost of diesel – noted. The Clerk was instructed to obtain further details in support of this. It was noted that the cost of diesel had reduced again since the date of the letter.
- (xiv) ING Awards - noted

ACTION : CLERK

11.06.8 REPORTS FROM WORKING PARTIES :

- (i) ENVIRONMENT, FOOTPATHS, TREES AND ALLOTMENTS – no meetings

- held
- (ii) FINANCE – see item 11.6.11
 - (iii) PLAYING FIELD AND VILLAGE HALL – no meetings held
 - (iv) COMMUNICATIONS – no meetings held
 - (v) HIGHWAYS, STREET SIGNS AND LIGHTING – the Essex Police Speedwatch memo dated 23.11.06 had been considered by the working party whose recommendation was that this was not a Parish Council role. Agreed.
 - (vi) PLANNING APPLICATIONS – see Appendix 2
 - (vii) HUMAN RESOURCES, PERSONNEL AND TRAINING – no meeting held

11.06.9 MONTHLY PAYMENTS AS LISTED BELOW :

Clerk's salary and expenses	1069.64
Travel Expenses – Clerk	20.64
NI	83.15
Kendall Contract Services – grass cutting in September	397.15
Powergen – Pavilion lighting – September – DD	50.00
EON – Street Lighting – September – DD	136.63
Just Lamps – Maintenance August	71.16
Busy Bees – pavilion cleaning 13.9.06 – 4.11.06	112.80
AVHMC – water rates	89.57
Nick Fairbanks – repairs to War Memorial posts	100.00
EALC – Conference Day (Clerk & Cllr Barnes)	70.00
Just Lamps – Call out 3V Cox Road	64.57

It was proposed by Cllr I Robinson, seconded by Cllr S Carlsson Browne and agreed that the Clerk should make the payments as listed.

ACTION : CLERK

11.06.10 FINANCIAL REPORT FOR SEPTEMBER 2006

It was proposed by Cllr S Carlsson Browne, seconded by Cllr J Housden and agreed that the Financial Report for September 2006 be accepted as presented.

11.06.11 BUDGET

The report of Finance Working Party with budget and precept proposals for 2006-2007 was presented to the Council by the Clerk. It was noted that some good savings had been made throughout the year to date and the Council was on a better financial footing although reserves were still relatively low. The Clerk was instructed to take soundings from residents during the following month as to whether it was still felt that a PCSO for the full year was the wish of the majority and to invite as many people as possible to attend the December meeting to make their views known on this. To date the majority of reports being received by the Council concerning the PCSO had been positive and it was generally felt that his presence in the village was having the desired effect. Once the decision regarding the employment of the PCSO for the full year had been made the final figures for the budget would be set and this would be approved at

the December meeting. The Clerk had been advised that the Wednesday Club had now reduced to such low numbers that they could no longer afford to meet in the pavilion. It was proposed by Cllr I Robinson, seconded by Cllr S Carlsson Browne and agreed that the Clerk should therefore advise Mr Norman that the Council would waive any further rental for the room if they would like to still continue to meet there for the remainder of the duration of the lease.

ACTION : CLERK

11.06.12 REPORT ON PUBLIC MEETING HELD ON 28 SEPTEMBER

The Clerk presented a report on the public meeting held to discuss the future of the railways and level crossing gates held in the village hall on 28 September when about 50 members of the public attended and made their views known.

11.06.13 REPORTS OF MEETINGS AND COURSES ATTENDED BY COUNCILLORS SINCE THE LAST MEETING

- (i) The Tendring Community Safety Partnership minutes had been circulated.
- (ii) Cllr Alan Ball reported on a rail seminar he attended on 13 September. He felt that the meeting had little relevance to Alresford except with regard to the proposed railway line upgrade and noted that the disruption this would cause was likely to be more than had been indicated at the September meeting. His recommendation was that no further meetings of this type should be attended as it was not especially relevant to the village.
- (iii) The Clerk reported on a meeting held with Stella Meesters of the Rural Community Council for Essex to discuss the formation of a Parish Plan. The Village Hall had been booked for an interactive workshop event to be held under the auspices of the RCCE on 17 March. If sufficient interest from the village was shown a steering committee would be formed and the process would be undertaken under the guidance of the RCCE team.
- (iv) Cllr I Robinson reported that a meeting held to discuss the siting of the Youth Shelter had been poorly attended. The Planning Officer from TDC had failed to turn up and it was felt by the AYP that there was now a need to liaise with the young people again to establish what support there would be for a youth shelter and get a mandate to progress the matter further. An AYP meeting would therefore be arranged at a later date.

11.06.14 AMENDMENT TO STANDING ORDERS

It was proposed by Cllr S Carlsson Browne, seconded by Cllr Alan Ball and agreed that there should be an amendment to General Provisions 1(b) of Standing Orders from "Public Forum will be allocated time from 9.30 until 9.45pm. but if this is not required business will continue until 10.00pm. If business is not concluded by 9.45pm.

remaining items will be prioritised to enable the meeting to conclude no later than 10.00 pm.” to read “Public Forum will be allocated time from 7.30 until 7.45 pm during which time members of the public will be permitted to address the Council for a maximum of three minutes”. It was agreed that this should become standard practice commencing at the December meeting.

ACTION : CLERK

11.6.15 CIRCULATION OF ANNONYMOUS LEAFLETS

It was proposed by Cllr Alan Ball, seconded by Cllr I Robinson and agreed that members of the Council deplored the cowardly circulation of anonymous leaflets attacking one of the members of the Council.

11.06.16 ITEMS FOR INFORMATION ONLY AND ITEMS FOR INCLUSION ON NEXT AGENDA

- (i) It was agreed that the Parish Council would not take part in the Ready Steady Christmas event to be held at St Andrews as most of them would be involved in this through their membership of other organisations.
- (ii) Friends of Cockaynes wood - Public meeting to be held in the Village Hall on 25 November to discuss the future use of the gravel pits at Cockaynes Wood. It was proposed by Cllr S Carlsson Browne, seconded by Cllr N Fairbanks and agreed that the Parish Council would assist with the cost of the hire of the village hall for this event.
- (iii) The Clerk asked whether anyone would be free to attend the Tendring Local Strategic Partnership event on 27 November to consider the content of a new Draft Sustainable Community Strategy for Tendring and Action and delivery Plan for 2007/8 but no-one was available for this.
- (iv) Cllr I Robinson advised that the clothing bin on the car park was full and asked the Clerk to arrange for it to be emptied.
- (v) Cllr E Osborne asked the Clerk to make enquiries of Cllr D Robinson regarding progress on matters concerning the B1027 and ask him to keep the pressure up on this.
- (vi) The Clerk advised the council that she had recently purchased a computer work station. It was proposed by Cllr S Carlsson Browne, seconded by Cllr J Housden and agreed that the Council should pay for this for her together with the cost of an office chair which she had also provided for herself. These to be added to the asset register.

ACTION : CLERK

There being no further business and no members of the public in attendance, the Chairman thanked Councillors for their attendance and closed the meeting at 9.15pm.

The next meeting of Alresford Parish Council will be held
on Wednesday 6 December 2006 at 7.30pm in the Parish Council Pavilion

APPENDIX 1

RCCE change of address and telephone numbers as from 16 October 2006

Rural Community Council for Essex
Threshelfords Business Park
Inworth Road
Feering
Essex CO5 9SE

Tel : 08444 773938

Fax : 01376 573524

APPENDIX 2

PLANNING APPLICATIONS – SEPTEMBER/OCTOBER 2006

Application Number and Applicant	Location	Proposal	Comment
06/01489/FUL Brook Farm Riding School Letter dated : 26.9.06	Brook Farm Riding School Main Road, Alresford	Stables Block and re-positioning of existing stable block	No objection
06/01566/FUL Mr E Daniels Letter dated : 5.11.06	Church Farm House Ford Lane, Alresford	Revision to existing access and conversion of existing building to garage plus ancillary works	No objection
06/01083/FUL Mr and Mrs Cable Letter dated : 5.11.06	Almira Ford Lane, Alresford	Conservatory	No objection
06/01591/FUL Mr and Mrs Hallam Letter dated : 9.11.06	15 Coppice Road, Alresford	Extension to form utility room	No objection

APPENDIX 3

PCSO REPORT FOR ALRESFORD – OCTOBER 2006