

ALRESFORD PARISH COUNCIL

MINUTES

of meeting held in the Pavilion on
Wednesday 4 June 2008 at 7.30pm

PUBLIC FORUM: Members of the public were invited to address the Council from 7.30 until 7.45pm. Mr Mike Deal raised the subject of the provision of an all weather cricket strip and was advised that this was to be discussed under agenda item 06.08.13. Mr Deal also asked whether a bye law banning alcohol on the playing field could be added to the notice and whether the PCSO could be asked to patrol the field regularly. The Clerk advised that she had already discussed the latter with PCSO Cox and it had been agreed. PCSO Terry Fairweather, who was attending the meeting, also agreed to this and advised that the police were aware there were problems with both alcohol and drugs in the private wooded area behind the playing field and that they were monitoring the situation closely. Mr Tony Birkin advised that the football clubs had been given a quantity of paint and asked permission to use this to refurbish the Pavilion over the summer. This was agreed with thanks. Mr Birkin also advised that the youth team had recently won the Presidents Trophy 3-0 and that the mens' team had won the Harwich Trophy. It was agreed by all members of the public present that the visit of the Youth Bus and the Volunteers Day spent clearing up the railway station had both been highly successful initiatives.

The meeting was also attended by Mr David Lines, Executive Leader of Tendring District Council.

The meeting was opened by the Chairman

06.08.1 APOLOGIES FOR ABSENCE¹

Apologies were received from Cllr Richards who was unwell and Cllr Green who was on holiday.

06.08.2 DECLARATION OF INTEREST IN ITEMS ON THE AGENDA²

No interests were declared.

1 Local Government Act 1972 Section 85(1) and (2)

2 Local Government Act 2000 Part III

06.08.3 PREVIOUS MINUTES

The Minutes of the Parish Council Meeting held on Wednesday 7 May 2008 were noted. It was pointed out by Cllr Belgrove that item 05.08.25(v) should read “alcohol control zones” and this item was amended. It was then proposed by Cllr J Robinson, seconded by Cllr N Fairbanks and agreed that the minutes be agreed and signed as a correct record. There were no matters arising.

06.08.4 REPORT FROM COUNTY COUNCILLOR

County Councillor D Robinson advised that CIF were offering funds for young peoples' initiative work in the district which could also be applied for by other organisations via their Parish Councils, and that the new scrutiny committees were proving useful.

06.08.5 REPORT FROM DISTRICT COUNCILLOR

District Councillor G Scott advised that a further enforcement order was to be issued on the owner of 21 The Heath regarding the gate and frontage development. Flooding in the Sherbro Kennels area of the B1027 had been reported to Highways, as had the paint on the speed cameras and the fact that the ginnel between Ford Lane and de Staunton Close needed weeding again. A site meeting regarding the proposed development at 39 Station Road was to be held on 17 June and Cllr Scott was still receiving and writing letters of protest about the change over of the railway gates in March 2009. He felt that the visit of the Youth Bus has proved very successful and volunteered to take advantage of the free youth worker training that was on offer so that the bus could visit more often. The proposed care home at 186 Wivenhoe Road was still causing comments and correspondence, and the Planning Committee chairman (Cllr J Robinson) advised that an objection on behalf of the Parish Council had been lodged. The £2,000 that each District Councillor was being given to spend in their own community was being applied for and Cllr Scott said that the funds should be available very soon. Cllr Osborne advised that the flood near to Sherbro on the B1027 was not resolved and Cllr Scott said he would contact Highways again about this, as would the Clerk. There was further discussion about the exact timing of the level crossing barriers once the changeover had taken place but there were still no clear timings available from network Rail.

ACTION : CLERK; CLLR G SCOTT

06.08.6 REPORT FROM PCSO

PCSO Terry Fairweather attended the meeting on behalf of PCSO Cox who was on leave. Incidents for the month included the following :

Alarm – false call	1	Information	1
Nuisance youth/other	7	Nuisance vehicle	1
Domestic abuse	1	Burglary- dwelling	1
Suspicious persons	3	Concern for welfare	2
RTC involving an animal	1	Broken down vehicle	1

Alcohol misuse, largely from persons over the age of 18, continued to be brought to the

attention of the police Underage drinking was however a cause for concern. Recently persons were ejected from a train for consuming large quantities of alcohol which led to an £80 penalty notice being issued. Patrols on the playing field were to be increased.

Cycling on the pavements was still causing concern and two £30 fixed penalty notices had been issued to persistent offenders. Complains from residents of Ford Lane that school children were riding on the footpaths in a dangerous manner were being investigated and the matter had been brought to the attention of Mr Collins at the school. A youth using a motorised scooter had been spoken to on numerous occasions but was persisting in riding the scooter and was being monitored closely.

More graffiti at The Pointer bus shelter had appeared and been cleaned off by Mr Belgrove. Photographs had been taken and forwarded to the graffiti database for identification.

Finally PCSO Fairweather advised the new number for reporting problems :

Tel : 0300 333 4444

06.08.7 CORRESPONDENCE RECEIVED

- (i) Allianz re lamp posts – the Clerk to pursue an insurance claim for the lamp post destroyed at the War Memorial
- (ii) Clearview – integrated solutions (CCTV) – a further quotation for consideration.
- (iii) THWS – Draft Water Resources management Plan – April 2008 : Consultation Document. To be considered by the Environment working party
- (iv) EON – Contract Review Period - Cllr Fairbanks to consult with EON
- (v) ECC – Waste Strategy Consultation – acknowledgment Noted.
- (vi) Essex Police Authority – Appointment of Independent Members. Cllrs Fairbanks and Belgrove to look into this with a view to applying for appointment.

ACTION : CLERK

06.08.8 REPORTS FROM COMMITTEES AND WORKING PARTIES :

- (i) **PLANNING** - *see appendix 1 - attached. Cllr Robinson to attend the site meeting re 39 Station Road and the next full planning meeting when the matter would be considered.*
- (ii) **FINANCE** – *no meeting held*
- (iii) **PLAYING FIELD AND VILLAGE HALL** – *see below **
- (iv) **COMMUNICATIONS** – *no meeting held*
- (v) **HIGHWAYS, STREET SIGNS AND LIGHTING** – *no meeting held*
- (vi) **ENVIRONMENT, FOOTPATHS, TREES & ALLOTMENTS** - *no meeting held*
- (vii) **HUMAN RESOURCES, PERSONNEL AND TRAINING** - *no meeting held but the Clerk to arrange an appraisal during the summer.*

* Meetings of both the Playing Field and Village Hall working parties had been held. At

the Playing Field meeting which was also attended by Mr and Mrs Barnett, a representative from Wicksteed had been present and further details for the four year plan for the childrens play area had been discussed and considered. Cllr Carlsson Browne suggested that the Clerk make three applications to the CIF youth fund for :-

- (1) The childrens play area
- (2) The proposed cricket strip
- (3) Fencing for the hard court.

Further quotations for fencing for the Hard Court had been sought and one received, in the region of £40,000. Further public consultations would take place on 24 June at the meeting of the Parish Project at the Church before the Clerk finalised the applications.

At the Village Hall meeting, also attended by representatives from the Village Hall Committee and the football clubs, Cllr Robinson had produced plans for a new toilet block at the side of the hall. The Clerk had consulted Mr and Mrs Wordingham who believed that there was a TPO on the oak tree in their garden, and she was asked to try to confirm this with Mr Dawson at Tendring. She would also try again to obtain a copy of the definitive TPO map for Alresford. Cllr S Carlsson Browne had drawn up draft Heads of terms for the new leasing arrangement, and it was felt that good progress was now being made.

ACTION : CLERK

06.08.9 MONTHLY PAYMENTS TO BE MADE :

Clerk's salary and expenses (DD)	1260.82
NI	103.40
Just Lamps – Monthly maintenance - April	71.16
C & C Cleaning (invoice 1365)	28.20
C & C Cleaning (invoice 1327)	28.20
C & C Cleaning (invoice 1428)	28.20
C & C Cleaning (invoice 1479)	28.20
EON – street lighting – April(DD)	122.40
Powergen – Pavilion and floodlighting (DD)	60.00
Cllr Belgrove – travel	91.91
St Andrews – hire of church for APM	22.50
Wilson Sports Surfaces – resurfacing	7,835.78*
Cllr J Richards -web site hosting	56.26
Friends of Historic Essex – subscription	10.00
AON – Insurance premium	3,989.49**
Banner – Stationery	101.68

*final payment for relining and colour coating to be presented once this work has been done (£3,250 + VAT)

**last year £4484.27

It was proposed by Cllr J Robinson, seconded by Cllr Carlsson Browne and agreed that the above payments be made.

ACTION : CLERK

06.08.10 FINANCIAL STATEMENT

It was proposed by Cllr Housden, seconded by Cllr J Robinson and agreed that the financial statement for April 2008 be agreed.

06.08.11 REPORTS OF MEETINGS AND COURSES ATTENDED BY MEMBERS SINCE THE LAST MEETING

The following meeting reports were noted :

- (i) EALC Executive Meeting 13 March 2008 (Clerk)
- (ii) TDALC – AGM – 21 May 2008 – the Clerk had been unable to attend and had sent apologies.

06.08.12 REPAIRS TO SWINGS

A quotation from Wicksteed for the repair of damage to swings caused by vandals had been received in the sum of £1,240 (less a 10% discount) and it was proposed by Cllr J Robinson, seconded by Cllr Carlsson Browne and agreed that the Clerk should get the work put in hand as soon as possible and make an claim on the insurance for recovery of some of the funds. The Clerk was also asked to make a list of all acts of vandalism that had been recorded and the costs incurred and publish this in The Advertiser.

ACTION : CLERK

06.08.13 CRICKET STRIP

Following requests from residents, the Clerk was asked to seek a ball park figure for the provision of an all weather cricket strip.

ACTION : CLERK

06.08.14 CCTV

A report on the meeting with Mr Dewing and consideration of the implications and usefulness or otherwise of installing CCTV in the village hall, car park area and playing field took place with Cllr J Robinson and Cllr Osborne both saying how impressed they had been with the proposed system which had changed their view of the usefulness of the proposal. All Councillors agreed that they were now in favour of taking this forward and Cllr J Robinson suggested that a special working party be set up to deal with CCTV matters consisting of Cllrs Belgrove, Osborne, Fairbanks and himself who would then look further into the matter.

ACTION : CLERK : CLLRS BELGROVE AND CCTV WORKING PARTY

06.08.15 PCSO/PARISH COUNCIL SURGERY

Further representations from residents regarding these matters were considered. The police had felt that the last few surgeries, having not been attended, the time could have been better spent otherwise, and it was also agreed that combining the surgeries with PC surgeries had not worked. Cllr Belgrove offered to take this matter up with NAPS for discussion and try to find a different format.

ACTION : CLLR BELGROVE

06.08.16 ALCOHOL CONTROL ZONES

The possibility of introducing Alcohol Control Zones within the village was considered. Cllr Belgrove had done some research and it was agreed that a Designated Public Place Order should be sought. A diary of alcohol misuse and reports should be kept and all instances noted and the Clerk advised so that this could be compiled. An order for an Alcohol Control Zone could then be applied for. Cllr Belgrove to further investigate and circulate copies of her findings to the Clerk and Councillors.

ACTION : CLERK; CLLR BELGROVE; ALL COUNCILLORS

06.08.16 TRAINING OPPORTUNITIES

- (i) Advanced Councillor Training Day – 24 June.
- (ii) Budget and precept – 9 July
- (iii) Food Hygiene – 20 June
- (iv) Health and Safety – 4 July

The above training days at Great Dunmow were noted. Councillors wishing to attend any of these were asked to advise the Clerk accordingly.

AFFORDABLE RURAL HOUSING – UPDATE

The Clerk advised that she had received a message from English Rural Housing advising that there would probably be competition for the chosen site and that a meeting with Network Rail to discuss this was to be arranged.

06.08.18 PAVILION REFURBISHMENT

It was agreed that the offer by members of the football clubs to refurbish the pavilion during the summer with paint which had been donated for the purpose be accepted and the Clerk was asked to contact ACRFC thanking them for their offer.

ACTION : CLERK

06.08.19 TREE WARDEN

The Clerk advised that, following the resignation of Robin Cottrill, Jay Pettitt had been appointed as Tree Warden for Alresford.

06.08.20 NORTH EAST ESSEX HEALTHCARE QUESTIONNAIRE

The Clerk was instructed to complete a questionnaire regarding the GP-led health centre at Colchester Primary Care Centre, Turner Road, Colchester for residents of Colchester and Tendring, incorporating the existing Colchester NHS Walk-in Centre, and relocating the out-of-hours service, currently based at the Colchester NHS Walk-in Centre to the Colchester Primary Care Centre, in accordance with the various comments she had received.

ACTION : CLERK

06.08.21 ITEMS FOR INFORMATION ONLY AND ITEMS FOR INCLUSION ON NEXT AGENDA

- (i) Attachment – Danger Zones for Councillors – noted.
- (ii) Attachment – committee and working party list – noted.
- (iii) Byelaws – progress report from Clerk who advised that the only Bye Laws in place were those pertaining to the playing field. The matter to be put on a future agenda for consideration.
- (iv) Community Speedwatch report – Cllr Belgrove advised that this was going well and that another training session was to be held on Sunday 7 June at 3.00pm, also that she was now training Councillors in other villages.
- (v) Tendring Older Peoples' Forum – report on March meeting - noted
- (vi) AVHMC – water rates – a list of payments had been passed to the PC for consideration of new rate. This was passed to Village Hall working party to finalise.
- (vii) Parish Project report – Cllr Belgrove advised that this was going well and that the next meeting would be to finalise the main questionnaire ready for circulation.
- (viii) Cllrs Barrett and Fairbanks agreed to put the new picnic tables in place at the earliest opportunity.
- (ix) Cllr Belgrove suggested compiling a list of past Parish Councillors for reference and general interest and it was agreed that she would do this in conjunction with the Clerk from such old records as were available. Michael Smith of Ford Lane had approached her at the Youth Bus evening to ask whether the lighting at the hard court could be left on during winter evenings and the Clerk was asked to write to him about this and advise him that it would be considered at a future meeting. Councillors were reminded of the Youth Consultation evening to be held on 24 June at the Church and also of the free training and police checks on offer for a youth worker to work with the Youth Bus.
- (x) Cllr J Robinson had been approached by Mr Hammond of the Football Club who had been offered a metal storage container and was requesting permission to place it on the field to store equipment. There was no immediate objection to this but Cllr Robinson would seek further information. Cllr Robinson also asked the Clerk to write to the Planning officer at TDC regarding 39 Station Road and would e-mail her with the content of the proposed letter. He had also received complaints about the number of items about Alresford that were appearing in the local press giving an adverse impression of the village, but was reminded that there had also been coverage of good things – such as the recent tree planting including children from the school.

- (xi) Cllr Housden asked whether the Clerk had received any response from Sibbons to her letter about the lighting nuisance from their premises. She confirmed that no response had been received and said she would write again. Cllr Scott also agreed to contact Sibbons to try to remedy the matter.
- (x) Mr David Lines, Executive Leader of TDC advised that Tendring were establishing a regeneration company to serve individual communities which would be called "Project Tendring". This would provide specialist help with fund raising, project management, specialist planning for projects, and other matters. He also advised of various new initiatives from TDC aimed at bringing the District closer to the communities it served via the Parish Councils. Councillors had no further questions to ask but Cllr Barrett said that he felt the various matters mentioned were first class and Cllr Carlsson Browne said that the fund raising assistance would be extremely helpful.

There being no further business the Chairman thanked Mr Lines, members of the public and Councillors for their attendance and closed the meeting at 9.50pm.

The next meeting of Alresford Parish Council will be held
on Wednesday 4 July 2008 at 7.30pm in the Parish Council Pavilion

Contact details : Clerk - Tel : 825714
web site : www.alresford.org.uk

APPENDIX 1

Alresford Parish Council Planning Committee

Minutes of meeting held in the Pavilion on Wednesday 4 June 2008 at 10.00 pm

Present: Jim Robinson (Chair), Ernie Osborne, John Richards, Simon Carlsson
Browne, John Housden, Ann Wiggins and the Clerk

The following applications were considered :

1. **APPLICATION NO : 08/00701/FUL
CHANGE of USE FROM CLASS B1 WITH ASSOCIATED LIVING
ACCOMMODATION TO A CLASS C2 RESIDENTIAL CARE HOME AND
TRAINING CENTRE FOR THE CARE OF PEOPLE WITH AUTISM OR
COMPLEX OR SEVERE LEARNING DISABILITY, WITH ASSOCIATED
EXTENSION AND ALTERATIONS. "STABLE HOUSE", COCKAYNES
LANE, ALRESFORD**

The Council **OBJECTED** to this application because there was inadequate car parking provision and lack of a traffic movement plan covering changeover of shifts, deliveries, mini-bus provision, possible ambulance provision etc. The council did not feel that the parking for only seven vehicles under the circumstances was sufficient. It was felt that the intensification of use and increased traffic would create difficulties in a very narrow country lane.

2. **APPLICATION NO. : 08/00751/FUL
NEW DORMER "WOODVIEW", ST ANDREWS CLOSE, ALRESFORD**

There was no objection to this application.

There being no more business the meeting was concluded at 9.20pm