

ALRESFORD PARISH COUNCIL

MINUTES

of meeting held in the Pavilion on
Wednesday 1 July 2009 at 7.30pm

PUBLIC FORUM : One member of the public attended as an observer.

The meeting was opened by the Chairman.

Present : Cllr Joan Coates, chairman, Cllrs J Robinson, N Fairbanks, E Osborne, Ann Wiggins, J Housden, H Green, Linda Belgrove, C Barrett, and the Clerk. Also present were County Councillor Derek Robinson and District Councillor Gary Scott.

07.09.1 APOLOGIES FOR ABSENCE¹

Received from Cllr S Carlsson Browne

07.09.2 PREVIOUS MINUTES

It was proposed by Cllr I Robinson, seconded by Cllr N Fairbanks and agreed that the Minutes of the Parish Council Meeting held on Wednesday 3 June 2009 be agreed and signed as a correct record (with one small amendment). The following matters arising were considered :

- i) The Clerk advised that quotations had been received from Install sports for new five a side nets in the sum of £39.50 per pair for 12ft wide sets and £42 for a pair at 16ft wide. The clerk to order new nets on confirmation of the size. “No Unauthorised Camping” signs for the creek would cost £27 each – the Clerk to confirm that this includes posts and order five signs,
- ii) CCTV – the Clerk advised that a quotation for further cameras and work involved had been received – this was passed to Cllr Osborne for further consideration and clarification. Meanwhile the Clerk to try to find some further funding to cover the costs involved.

ACTION : CLERK

07.09.3 DECLARATION OF INTEREST IN ITEMS ON THE AGENDA²

1 Local Government Act 1972 Section 85(1) and (2)

2 Local Government Act 2000 Part III

Cllr Belgrove declared an interest in item 23

07.09.4 REPORT FROM PCSO

PCSO Cox was unable to attend the meeting but had filed a report for the month. This included the following matters :

Concern for Welfare	4
Suspicious circumstances	5
Suspects on premises	3
Fire	2
Car fire	1
Criminal damage	3
Domestic abuse	2
Common assault	1
Harassment	1
Thefts	2
Obstruction	1
Found property	1
False alarm activation	2
Civil dispute	1
Motor interference	1
Fraud	1
Information	1
Nuisance youths	12 (4 of which were duplicate reports)

PCSO Cox had also attended the school fete where she held a post coding event for young cyclists.

The Clerk advised Councillors that some young boys had recently observed smoke coming from Crestlands Wood whilst they were playing cricket on the playing field. On investigation they had found a fire which appeared to have been lit and abandoned and had sent for the fire brigade and behaved sensibly and responsibly throughout. She had commended the boys to Mr Collins at the school and they had subsequently been thanked publicly in school. Letters of appreciation to the boys to be sent out.

ACTION : CLERK

07.09.5 REPORT FROM COUNTY COUNCILLOR

The Chairman congratulated Cllr Derek Robinson on behalf of members of the Council on his re-election as County Councillor. Cllr Robinson advised that he was still pursuing the matter of speeding on Wivenhoe Road and the B1027 and suggested a possible further meeting with representatives from ECC Highways which he would arrange. He also had details of Sport Funding which could be obtained either from himself or from Cllr A Wiggins. Clerk to get details and pursue possible cricket strip funding. The Council were advised that a lad from outside the village had recently been commended for helping the PCSO to clear broken glass and other rubbish from

the playing field, and that a group of local school children had sent for the fire brigade on discovering a fire in Crestlands Wood. The Clerk had written to all these children and notified the school of their commendable and sensible behaviour.

ACTION : CLERK

07.09.6 REPORT FROM DISTRICT COUNCILLOR

Cllr Scott advised that all was fairly quiet at TDC but that he had received concerns regarding the development at 39 Station Road, especially concerning a bat survey which he would like confirmation had been undertaken. Overgrown hedges along the B1027 between Coach Road and Station Road had been reported to Highways and would be cut back, together with foliage in the ginnel between Ford Lane and De Staunton Close. All of his £2000 small grants scheme had now been distributed to local organisations. Cllr J Robinson asked what was happening to Intend - Cllr Scott said that he did not know precisely and the Clerk was asked to write to TDC and find out. Cllr Osborne advised that the bats at 39 Station Road had been roosting in the old railway carriage which used to be there and thought that as the carriage had been destroyed the bats would have left the area, but Cllr Scott should satisfy himself and others that this survey had been done. The Chairman read letters from residents concerned about the development which would be considered at the planning meeting after the main meeting, and Cllr Linda Belgrove asked Cllr Gary Scott for his support regarding the B1027.

ACTION : CLERK

Councillors Robinson and Scott were thanked for their attendance and left the meeting to attend elsewhere.

07.09.7 CORRESPONDENCE RECEIVED

- (i) Eleanor Clerk – re Millennium Fund - noted
- (ii) Local Works – re Sustainable Communities Act – noted. Clerk to respond in support.
- (ii) Cascade – re affordable housing – noted. Clerk to pass details to Planning Committee.
- (iii) Vitalise – appeal. Noted but request for a donation to be declined.
- (iv) The chairman advised that she had received an invitation to attend the Installation of the new Rector on 20 July and also that she had received a letter from David Lines former leader of TDC and that she would be responding.

ACTION : CLERK

07.09.8 REPORTS FROM COMMITTEES AND W/P's :

- (i) ENVIRONMENT, FOOTPATHS, TREES AND ALLOTMENTS – no meeting had been held but Cllr Barrett advised that he would contact Clive Dawson at TDC regarding the tree in Ash Road. Further complaints had been received

about overgrown hedges in Ford Lane - Cllr Barrett advised that he had spoken to ECC and that the hedges should be cut back within the next three weeks. It was noted that Veolia would not empty the new litter and dog waste bins. The Clerk was asked to write to Veolia and TDC about this saying that the PC felt this was an outrage and a health hazard and asking for advice as to the new procedures for emptying bins.

- (ii) FINANCE – no meeting
- (iii) PLAYING FIELD AND VILLAGE HALL – no meeting but Councillors agreed on site for placement of storage container for Youth Club and the Clerk was asked to write to the Church and advise them as it would be adjacent to the boundary between the Church and playing field.
- (iv) COMMUNICATIONS AND CCTV – no meeting but Cllr Osborne to call one as soon as possible re the CCTV main contract. Cllr Richards advised that help on the web site was being received from a lad in the village as part of his school project.
- (v) HIGHWAYS – details of results of speed survey for VAS had been circulated by the Clerk and Cllr Housden advised that a meeting regarding speeding on the B1027 had been held. The Clerk was asked to clarify with ECC and Just Lamps the ownership of lamp number 1A at the end of Wivenhoe Road, which had been out for 2 years and also to establish the implications of taking the whole of the street lights in the village from ECC into the Parish Councils' remit in order to avoid further confusion as to ownership.
- (vi) PLANNING - *see Appendix 1*
- (vii) HUMAN RESOURCES, PERSONNEL AND TRAINING – no meeting – Clerk to arrange during summer recess
- (viii) GENERAL PURPOSES – no meeting - Clerk to arrange a meeting during summer recess

Cllr Green advised that he had written (as an individual) to TDC regarding the Seawick Market signs and would do so again

ACTION : CLERK

07.09.9 MONTHLY PAYMENTS AS LISTED BELOW :

Clerk's salary (DD)	1289.09
NI	
A & J Lighting – Monthly maintenance - May	76.48

A & J Lighting – call out (Worcester Cres, Ford Ln & Wiv Rd)	164.04
A&J Call Out (Coach/Laxton Rd junction)	95.11
C & C Cleaning (invoice 4811)	27.60
C & C Cleaning (invoice 4904)	27.60
C & C Cleaning (invoice 4877)	27.60
C & C Cleaning (invoice)	27.60
EON – street lighting (DD)	120.27
EON – Pavilion and floodlighting (DD)	69.00
Proportion of Village Hall Water bill	52.16
Allianz – additional premium to cover new play equipment	215.22
Banner – stationery	89.29
Alresford Advertiser	50.00
Youth Football Team (loan)	500.00
RCCE – subscription renewal	55.00
Essex Police Authority – PCSO March – June 2009	3,500.00

It was proposed by Cllr Barrett, seconded by Cllr Green and agreed that the Clerk should make the above payments.

ACTION : CLERK

07.09.10 FINANCIAL STATEMENT

It was proposed by Cllr Green, seconded by Cllr Osborne and agreed that the financial statement for May 2009 be accepted.

07.09.11 AUDIT CONCLUSION

The Clerk confirmed the conclusion of the audit for year ending 31 March 2008

07.09.12 REPORTS OF MEETINGS AND COURSES ATTENDED BY MEMBERS SINCE THE LAST MEETING

- (i) Tendring Older Peoples Forum – the Clerk circulated minutes.

7.9.13 COURSES AVAILABLE

The Clerk advised the availability of the following courses :

- (i) Playground Matters – Writtle College – 9 September 2009 - Cllr J Robinson to consider attending
- (ii) SLCC – Risk Management - Cheshunt – 20 July

07.09.14 CONSULATION PAPER – CONCESSIONARY TRAVEL

The Clerk was asked to respond in accordance with Parish Council policy by deadline date of 21 July.

ACTION : CLERK

07.09.15 DESIGNATED PUBLIC PLACE ORDERS

Cllr Belgrove advised that the police were working to try to get White House Beach made a designated public place for an alcohol controlled zone. This would enable them to deal with misuse of alcohol and related matters. She advised that this was a long process and agreed to invite Sargent Daren Deex to attend the September PC meeting.

07.09.16 AFFORDABLE RURAL HOUSING

Mrs Moore of English Rural Housing had advised that Network Rail had told her that they would need to move a cable at what they anticipated to be a figure of between £10/15,000. ARH would also be required to pay the company's legal fees and their engineering and demolition fees. She would be trying to tie them down to some figures which had to be built in to the equation. The offer made for the land was high in rural exception site terms bearing in mind there would be just 6 flats, so more calculations would have to be done to see whether or not the site looked financially feasible; in order to get funding it would be necessary to demonstrate value for money to the grant provider. She advised that she would be in touch with Mr Greenstead regarding some land he may be able to make available and suggested that members of the Parish Council should meet with her again once she had heard back from Network Rail.

07.09.17 BENCH OUTSIDE SHOPS

Councillors and the Clerk reviewed the matter. The Clerk had checked at the Post Office and had been advised that there had been no recent problems but Cllr Belgrove said that she continued to receive complaints about this. It was agreed to keep this as a monthly matter on the agenda for review for the time being and keep a record of complaints before taking further action.

ACTION : CLERK; ALL COUNCILLORS

07.09.18 KEYS FOR CCTV ROOM

The provision of spare set(s) of keys for members of Communications Working Party involved with viewing CCTV was discussed and it was proposed by Cllr Richards, seconded by Cllr Osborne and agreed that the Clerk be asked to get two additional sets cut and to draft an agreement on the use of CCTV keys for inclusion in standing orders.

ACTION : CLERK

07.09.19 ENTRANCE TO NEW HARD COURT GATEWAYS

Tenders for work involved in making new entrances to the hard court, together with the installation of a replacement litter bin in Cockaynes Lane and the installation of the "No Unauthorised Camping" signs at the creek, were opened by the Chairman. Tenders had been sought from J Murphy of Brightlingsea, Ian Longhurst, N Fairbanks and JW Thompson of Alresford and responses had been received from Ian Longhurst

and J W Thompson. After consideration of the tenders received it was proposed by Cllr Richards, seconded by Cllr Fairbanks and agreed that the tender from J W Thompson be accepted and the Clerk was asked to get the work put in hand at the earliest opportunity.

ACTION : CLERK

07.09.20 PARISH COUNCIL PC POLICY

This matter to be deferred until September.

ACTION : CLERK

07.09.21 BONFIRE NIGHT

Cllr J Robinson advised that he and Cllr Richards had met with Mr Collins from the school to consider the request for permission to use playing field for a bonfire night event. It was felt that it was a practical possibility to hold a firework event, but not to have a bonfire because of the work involved in ensuring the football pitches would be ready for use again for matches the following day. Mr Collins to check that the school insurance would cover the event. The Clerk had already checked with the PC insurers and established that the public liability cover of the Council would cover the event as well. It was felt by all that if this could go forward, it should become a village event with local organisations being asked to take part – perhaps hold stalls and/or provide stewards. Liaison with the football clubs would be essential to avoid fixtures and security would be a difficulty but Councillors felt that this could be overcome. Cllr Robinson to draft a letter to organisations for the clerk to send out and also to liaise with the school and PTA and the Clerk was asked to put the matter on the September agenda for an update and final decision so that fireworks could be ordered.

ACTION : CLERK; CLLR J ROBINSON

07.09.23 ITEMS FOR INFORMATION ONLY AND ITEMS FOR INCLUSION ON NEXT AGENDA

- (i) The Clerk advised on the trees planted earlier in the year with the RCCE Grant from ECC. Two trees had been damaged adjacent to the car park, one accidentally and one apparently deliberately. Others appeared to be flourishing.
- (ii) Councillors were reminded of the launch of the Alresford Parish Plan – on 23 July in Village Hall
- (iii) It was proposed by Cllr Fairbanks, seconded by Cllr Housden and agreed that the Clerk should pay all agreed and regular accounts during the August recess.
- (iv) The Clerk advised that PCSO Cox had visited her that morning to make her

weekly report and that she was clearly unwell. The Clerk had persuaded her to go home.

- (iv) The Clerk advised that C&C cleaners had closed for business. She had not been advised of this from the company but had noticed that the previous week the pavilion did not appear to have been cleaned. A previous employer of C & C Cleaners had left the company some time before and set up her own cleaning company. She had called in to advise the Clerk of the closure of C & C and offered to clean the pavilion for the same cost and under the same conditions. It was agreed that the Clerk should confirm that this offer be accepted.
- (v) ACFRC had written to request funds from the council towards the cost of new equipment and repair to the football pitches. It was agreed that the Clerk should write advising ACFRC that £350 of the £500 allocated grant money for the current financial year had been paid in response to a request from the Youth Football and that therefore only £150 would be available. The cost of the repair to the pitches would be met by the Parish Council.
- (vi) The Clerk advised that there had been some progress on the effort to get additional street lighting at the village approaches on the B1027 – it had been established that only three new lights were possible because of the difficulty in siting the fourth light, but that the connection work involved from EDF would cost about £10,000. The cost of the lights themselves would be in addition to this. The matter was therefore outside of the budget provision and would have to be further deferred until after the budget meeting in November.
- (viii) Cllr Barrett asked the Clerk to chase a response from ECC regarding the bagging plant at the quarry site in Ford Lane. She had been advised that only permitted bagging was taking place but Cllr Barrett felt that was not the case and asked for further clarification.
- (ix) Cllr Green commented that although noisy, Claret had been very tidy during their recent spell of work in the village and asked the Clerk to write to them thanking them for their tidy workmanship and courteous behaviour. He expressed concern that the new level crossing barriers did not display a telephone number which could be used in emergencies and also expressed concern regarding the length of time the barriers were closed at times. He asked the Clerk to chase the Equality and Human Rights Commission for a response to the Councils letter of 3 December 2008 regarding disabled access at Alresford Station.
- (x) Cllr Osborne advised that the proposal to hold cinema shows in the village hall was still under investigation and asked the Clerk to add this to the September agenda.

- (xi) Cllr Belgrove asked the clerk to check on the situation of the proposed new driveways for two of the houses in Ford Lane. This had been discussed earlier in the year but no further action seemed to have been taken. She also advised that Essex Police were going to be trained to use bicycles more for patrolling their beat areas and asked the Clerk to note in the news-sheet that the cost of the PCSO was to rise above the amount budgeted for and that the continuation of the provision of the PCSDO was to be discussed further at the September meeting.
- (xii) Cllr J Housden noted that work on resurfacing the B1027 had taken place after the white lining had been renewed.
- (xii) The Clerk was asked to write to TDC and ask what was happening to Intend.

ACTION : CLERK

There being no further business to be discussed at the public part of the meeting the Chairman thanked Councillors and the member of the public for their attendance, wished all Coucillors a good summer and closed the meeting at 10.01pm.

**The next meeting of Alresford Parish Council will be held
on Wednesday September 2009 at 7.30pm in the Parish Council Pavilion**

APPENDIX 1

Minutes of the planning meeting held at 10.05pm on Wednesday 1 July.

Those present : Cllr J Robinson (Chairman), Cllr Osborne. Cllr Richards. Cllr Wiggins.
Cllr Housden .

Apologies were received from Cllr Carlsson Browne

The following matters were considered :

1. 09/00548/FUL – Erection of rear conservatory at 16 Cox Road – No objection.
2. 09/00553/FUL – 39 Station Road - erection of 5 no single storey detached dwellings, ancilla proposals but asked the Clerk to emphasise the concerns of local parishioners regarding the bat
3. 09/00508/FUL -installation of wind turbine at Blue Gates Farm of up to 100kw rated power, hub

There being no further business Cllr J Robinson closed the meeting at 10.35pm.

