

# ALRESFORD PARISH COUNCIL

Minutes of the meeting of Alresford Parish Council held on  
Wednesday 6 February 2008 in the Parish Council Pavilion at 7.30pm

**PRESENT** : Cllr E Osborne, Acting Chairman, Cllr I Robinson, Cllr Ann Wiggins, Cllr Linda Belgrove, Cllr C Barrett,, Cllr N Fairbanks, Cllr J Richards, Cllr S Carlsson Browne, Cllr H Green and the Clerk.

**PUBLIC FORUM** : Members of the public were invited to address the Council for a maximum of three minutes from 7.30 until 7.45pm. Mr C Sanderson reported that rubbish had been deposited at the Church Farm site and rats had been observed in the area. The school had been advised and the contractors/agent had also been warned about fly tipping and action to clear the site had subsequently been taken. Mr Sanderson was thanked for his action.

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The meeting was opened by the Acting Chairman Cllr E Osborne who send best wishes for a speedy recovery to Cllr J Coates on behalf of the Council

## **02.08.1 APOLOGIES FOR ABSENCE<sup>1</sup>**

Were recorded from Cllr Coates who was in hospital and Cllr Housden who was unwell.

## **02.08.2 PREVIOUS MINUTES**

It was proposed by Cllr J Robinson, seconded by Cllr H Green and agreed that the Minutes of the Parish Council Meeting held on Wednesday 2 January 2008 be agreed and signed as a correct record. The following matters arising were considered :

- (i) Moles on playing field (ref : 01.08.20(iv)) - the Clerk advised that the mole hills had been levelled and that she was waiting for advice for further treatment from the grass cutting contractors.
- (ii) Bretts had contacted Cllr C Barrett about the trees being damaged by sand being piled up against them and the Clerk said that she would let Cllr Barrett have a list of TPO trees affected so that he could take the matter forward.
- (iii) Cllr G Scott referred back to item 01.08.5 – Fly Tipping at Marsh Farm – and requested that it be recorded that fly tipping was a serious criminal offence and that the perpetrators were liable to extremely heavy fines. CCTV was being used in the Tendring area in order to combat this.

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<sup>1</sup> Local Government Act 1972 Section 85(1) and (2)

**ACTION : CLERK**

**02.08.3 DECLARATION OF INTEREST IN ITEMS ON THE AGENDA<sup>2</sup>**

Cllr N Fairbanks declared an interest in item 02.08.24

**02.08.4 REPORT FROM COUNTY COUNCILLOR**

Cllr D Robinson advised that he had received written information about the new regulations and proposed review of speed limits on A and B class roads by 2011 but said that he would meanwhile continue to pursue the matter of the reduced speed limit along the deregulated stretch of the B1027 between Alresford and Thorrington. He also advised that changes in the ECC portfolio holders would be taking place later in the month.

**02.08.5 REPORT FROM DISTRICT COUNCILLOR**

Cllr Scott advised that there was to be a planning application meeting regarding the revised access to 21 The Heath on 12 February and that he would be speaking against the application. Meanwhile Mr Parker was able to confirm that the two oak trees that the applicant had wanted to fell actually belonged to Mr Mitchell. Curbs in Oak Tree and Station Roads had been repaired and the damaged Coach Road sign had been replaced. New signs for Furze and Chequers had been ordered. Rumours that Cedrics were going into liquidation were unfounded but he advised that the company was being sold although the name would remain essentially the same and the service should continue unchanged. The development at 39 Station Road was still unresolved. Cllr Belgrove asked whether Cllr Scott had started the petition for the B1027 which he had proposed some months ago. He confirmed that he had done this as a Liberal Democrat exercise and had returned the forms to Highways so was unable to comment on any of the findings. Cllr Belgrove advised that further questionnaires to residents were being planned.

**02.08.6 REPORT FROM PCSO**

PCSO Cox reported the following incidents for December/January :

	<b>December</b>	<b>January</b>
Alarm – false calls	1	1
Nuisance behavior	9	6
Dwelling burglary	1	
Burglary – other		1
Theft from motor vehicle	1	2
Criminal damage	2	
Sudden death	1	
Concern for welfare	1	
Request for police		1
Information		2
Suspicious person report		2

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<sup>2</sup> Local Government Act 2000 Part III

Civil dispute	1
	<b>December</b>
	<b>January</b>
RTC – fail to stop	1
RTC – non injury	1

PCSO Cox reported that a Neighbourhood Specialist Officer, PC Danny Harris, had been appointed who would be dedicated to problem solving within the neighbourhood and would be working alongside PC Bennett and PCSO Cox by assisting with longer term problems and projects. Large gathering of youths had been congregating in recent weeks especially on Friday evenings. These were from both Alresford and neighbouring villages and mainly they were meeting in the Station Road area. Patrols had been increased to deal with the situation and stop checks had been carried out with alcohol being seized from under age drinkers. BT police had also become involved in recent incidents as youths were using the trains for transport. Monitoring would continue. Some Residents in Station Road were unhappy about the amount of parking and subsequent congestion but PCSO Cox reported that the cars were not parked illegally or obstructively and as there were no parking restrictions in the area there was little that could be done. Section 59 warnings under the Road Traffic Act had been issued to the rider of a mini moto being driven in the village and to the rider of a scrambler bike being used without permission in Cockaynes Wood.. Anti-Social Behaviour Contracts (ASB's) and warnings had been issued to the offenders for the damage to the playing field and pavilion and also private property in November and police surgeries were to be held in the Church from 20.30 until 21.30 on 14 February, 27 March and 9 April.

Cllr Belgrove asked what had happened about the culprits who had admitted the damage to the dug-outs in November. PCSO Cox advised that they had admitted the damage and their responsibility and Councillors were advised that prosecutions were in hand and that recovery of the costs would be possible under the civil recovery scheme. The Clerk was instructed to establish the procedure for this.

The Chairman and Councillors thanked PCSO Cox and PC Bennett for their attendance and report.

**ACTION : CLERK**

**02.08.7 PCSO ACTIVITY**

Suggestions as to what support could be given to assist the PCSO in the fulfillment of her duties were considered. PCSO Cox advised that some of the young people had asked whether the hard courts could be left unlocked and the flood lights left on for a few hours each evening. The Clerk advised that the hard courts had not been locked since last summer as the fence was so badly damaged it hardly seemed worth while. Several groups of youngsters now used the hard court regularly after school and at weekends and no damaged had been observed. Councillors would consider the possibility of having the flood lights on for a couple of hours each evening although it was noted that on several evenings a week these were on in any event because the hard courts and football field were hired and in use. The question of the Youth Shelter was

still popular with the young people and Parish Council sponsorship for youngsters to travel out of the village for activities they wanted to attend or a peripatetic youth worker be hired to come into the village were all possible options. Cllr Fairbanks asked whether Cllr Robinson could reactivate the AYP and arrange a meeting following which further discussion would take place. Meanwhile it was agreed that Councillors would attend the PCSO surgeries on a rota basis so that each Councillor attended at least one per year and Cllr Scott said that he, too, would like to attend as District Councillor. The Clerk would arrange a rota. Cllr Osborne felt that it would be good to find a way for PCSO Cox to communicate with residents – possibly via the web site - and the Communications Working Party would look into this. PCSO Cox suggested that flyers giving more details about her role and how she could be contacted could be distributed with the Advertiser and the Council agreed to consider paying the cost of this. The Clerk to put these matters on the March agenda.

### **ACTION : CLERK ; COMMUNICATIONS WORKING PARTY**

#### **02.08.8 CCTV**

The possible benefits, costs and implications of installing CCTV in problem areas were considered. Cllr Belgrove had obtained costings and details from GCS who installed and developed systems for Essex Police and TDC. A system, including sets of lights around the village hall area would cost in the region of £6,784 which would include cameras at relevant points supervising vulnerable areas installed on a vandal proof gantry. Recording would be for up to one month on a hard drive system and could be monitored by the police, TDC or any Councillors who had access, via their own PC's. Four cameras would be included to cover the car park, village hall and pavilion, hard court and play area. The gantry would need planning permission and funding was available towards the costs involved. Cllr Belgrove confirmed that the system would run throughout the whole 24 hours and the Clerk was asked to copy the details and specifications to Councillors so that the matter could be discussed in more detail at the March meeting. Meanwhile, Cllr Scott advised that he had spoken to TDC about the possibility of sharing a trial CCTV system with Brightlingsea but had had no feedback. Cllr Belgrove was congratulated on her action and research and thanked by the chairman for her work in getting the information together.

### **ACTION : CLERK**

#### **02.08.9 CORRESPONDENCE RECEIVED**

- (i) Standards Board for England - noted
- (ii) TDC – re Council Tax Base for empty properties - noted
- (iii) NCVO – ITC Hub Conference - noted
- (iv) ONE Railways (e-mail attached) - noted
- (v) TDC Consultation on 1APP National Standard Planning Application Form
- (vi) Essex Police – PCSO match funding - noted
- (vii) TDC - Parish Precept comparison list for information - noted
- (viii) The Local Works – re Sustainable Communities Bill - noted
- (ix) The Local Works – Planning and Energy Bill – noted - noted

(copied to Cllr J I)

- (xi) TDC re New Local Plan – hard copy available in March/April - noted
- (xii) One Railways - noted
- (xiii) TDC Recycling credit - £444.55 - noted
- (xiv) Queensbury – re bus shelter repair – scheduled for mid March - noted
- (xv) Essex County Council – re Civic Service – noted. Clerk to pass details to Cllr J Housden who it v
- (xvi) Bernard Jenkin MP re Planning and Energy Bill - noted
- (xvii) Audit Commission re appointment of Auditor – noted

**ACTION : CLERK**

**02.08.10 REPORTS FROM COMMITTEE & WORKING PARTIES**

- (i) ENVIRONMENT, FOOTPATHS, TREES AND ALLOTMENTS – no meeting
- (ii) FINANCE - no meeting
- (iii) PLAYING FIELD AND VILLAGE HALL – see item 18
- (iv) COMMUNICATIONS – no meeting had been held but it was suggested that the PC could take out an advert in the Brightlingsea and Wivenhoe Chronicle publicising the work of the Council, details of the web site, etc. The Clerk to speak to Cllr J Ri
- (v) HIGHWAYS – a meeting had taken place. Cllr Belgrove reported residents on the B1027 were t
- (vi) PLANNING - *see appendix 1*
- (vii) HUMAN RESOURCES, PERSONNEL AND TRAINING – no meeting
- (viii) HEALTH AND WELFARE – *report and response to N E Essex NHS Questionnaire* – the working party had met and completed the questionnaire and would let the Clerk have this to forward.

**ACTION : CLERK**

**02.08.11 MONTHLY PAYMENTS AS LISTED BELOW :**

Clerk's salary and expenses	1260.82
NI	105.70
Just Lamps – monthly maintenance – December	71.16
EON – Street Lighting – DD	122.00
C&C Cleaning – Pavilion (Invoice 199)	28.20
C&C Cleaning – Pavilion (Invoice 357)	28.20
C&C Cleaning – Pavilion (Invoice 10644 )	28.20
C&C Cleaning – Pavilion (Invoice 476)	56.40
EON– Flood Lighting – DD 1-41.12.07	122.40
EPA – PCSO – quarter ending 31.12.07	3,375.00
Pinnacle invoice – ditch clearing	1,880.00
ACR FC repairs (Pavilion door and dugouts)	492.15
Citizens Advice Bureau – Tendring – donation	50.00
Alresford Advertiser	25.00
TDC – Allotment rent	190.00
Travel – Clerk	10.60
Broadband – clerk	22.50

It was proposed by Cllr N Fairbanks, seconded by Cllr S Carlsson Browne and agreed that the majority of above payments be made but it was noted that the subscription to the Ramblers Association be reconsidered when it next came up for renewal. It was felt that the invoice from the ACRFC for the clearing away of the demolished dug-outs following the November vandalism was inappropriate, as it had not been formally agreed to pay for this. The Clerk was therefore instructed to pay for the internal damage to the pavilion and advise ACRFC that the dug outs did in fact belong to them and that they should pursue the costs incurred under the civil recovery scheme. It was noted by Cllr Osborne that the costs would cause the football club great hardship but Councillors still felt that proper consultation should take place before payments were made and advised that an application in writing for assistance from ACRFC would be met with sympathetically.

**ACTION : CLERK**

**02.08.12 FINANCIAL STATEMENT**

It was proposed by Cllr J Robinson, seconded by Cllr Ann Wiggins and agreed that the financial statement for December 2007 be accepted.

**02.08.13 REPORTS OF MEETINGS AND COURSES ATTENDED BY**

**MEMBERS SIN**

- (i) TDALC Meeting 24.10.07 – Minutes attached see appendix 2 - noted
- (ii) Advanced Planning for Wind Workshop -Thursday 24 January attended by Cllr Barrett and Cllr J Robinson. Cllr Robinson reported that this had been an interesting event.
- (iii) East Essex Area Forum on 23 January attended by Cllr Linda Belgrove – see Appendix 3 – not
- (iv) Tendring Community Safety Partnership – see Appendix 4 - noted
- (v) Cllr J Robinson reported that he had been to a Strategic Housing Market Assessment meet

**02.08 14 ANNUAL PARISH MEETING**

It was agreed that the APM would be held on 19 March and the Clerk was asked to book the Church and and make the necessary arrangements. She was also asked to write to the recipients of grants from the PC in 2007 and remind them to attend the meeting to report on the way their grants had been used. Cllr Belgrove offered to help with advertising the event locally.

**ACTION : CLERK : CLLR BELGROVE**

**02.08.15 CONSULTATION DOCUMENT – COMMUNITIES AND**

**LOCAL GOVERNMENT**

The Clerk was asked to respond to the above in line with known PC views by the deadline date of 15 February 2008.

**ACTION : CLERK**

**02.08.16 HARD COURT**

Clarification of the quotation from Wilson Sports had been received for resurfacing the hard court and it was proposed by Cllr J Robinson, seconded by Cllr Fairbanks and agreed that the Clerk should write and accept this subject to confirmation of the cost of the yearly service contract, and arrange to put the work in hand as soon as the weather became suitable.

**ACTION : CLERK**

**02.08.17 TREES AT JUNCTION OF COACH ROAD/LAXTON ROAD**

Quotations for reducing the above trees were opened by the chairman and it was agreed that the quotation from Mark Brumpton be accepted. The Clerk was instructed to put the work in hand at the earliest opportunity and also to write to Mr Simons in response to his recent telephone call on the subject of the felled tree at the end of Coach Road.

**ACTION : CLERK**

**02.08.18 VILLAGE HALL**

Correspondence had been received from the village hall committee regarding the changing rooms/pavilion/village hall complex and suggesting a way forward. It was generally agreed by the Trustees and members of the Village Hall Committee that, whilst the land should remain under the control of the Trustees the development upon that ground should be offered to the PC/Football Club in line with the drawings/plans already produced subject to a leasehold ownership that would be acceptable for the necessary investment to be made. Permission from the Charities Commission would be sought to offer a lease of 25 years which, if agreed, would be offered. A further meeting of the Village Hall Working Party would be held to review this offer and a report made to the March meeting. Councillors were encouraged to note this positive progress. Meanwhile the question of noise and disruption from some users of the hall was discussed with Mr C Sanderson who was in attendance at the meeting on behalf of the Village Hall Management Committee. It was agreed that some way of reducing this should be sought possibly by the non-returnable deposit clause being broadened to include the surrounding area being left in an acceptable condition and that possibly a condition of booking for teenage parties should be that the hirers notify the PCSO of the event. Cllr Belgove said that she would pass on details of initiatives that could be taken to reduce these types of problems.

## **ACTION : CLLR BELGROVE ; VILLAGE HALL WORKING PARTY**

### **02.08.19 WHITE HOUSE BEACH**

Cllr Belgrove advised that she had been unable to contact the owner of White House Beach about the amount of rubbish and litter there to try to work out a way of improving and restoring the site to an acceptable state. It was noted however, that volunteers had already cleared the beach of all rubbish and as a result ACT (Alresford Community Team) had been formed, details of which she would be happy to pass on to anyone interested. Ten members were already working at litter and rubbish clearing around the area and other volunteers would be welcomed. The Chairman and Councillors thanked Cllr Belgrove for her initiative on this.

### **02.08.20 REPLACEMENT TREE**

The Clerk was instructed to arrange for the purchase of a Rowan tree of approximately 25 feet for site at end of Coach Road and to register for the grant already agreed from TDC for this.

## **ACTION : CLERK**

### **02.08.21 AFFORDABLE RURAL HOUSING PROJECT**

It was noted that Mrs Moore of ERH had contacted Cllr Carlsson Browne and that a meeting with Bernard Jenkin MP had been arranged to take this matter forward.

### **02.08.22 RAILWAY STATION**

Update. See appendix 5. Noted

### **02.08.23 DONATION TO MACMILLAN NURSES FUND**

Cllr Carlsson Browne raised the possibility of making a donation to the Macmillan Nurses Fund in Memory of Mr James – previous headmaster of Alresford School - and proposed a sum of £25. This was seconded by Cllr Green and agreed and the Clerk was asked to make the necessary arrangements for this.

## **ACTION : CLERK**

### **02.08.24 PICNIC TABLES AND BENCHES**

Only one response to requests for quotations for the installation of the above had been received and it was therefore proposed by Cllr J Robinson, seconded by Cllr Richards and agreed that the quotation from Cllr Fairbanks be accepted and the work put in hand as soon as delivery of the items had taken place. Cllr Barrett agreed to take the damaged bench from outside the shops to Whitings at the Hythe for scrap.

## **ACTION : CLLR C BARRETT : CLERK**

### **02.08.25 EAST ESSEX AREA FORUM**

Cllr Belgrove reminded Councillors that Cllr Page would be attending the March meeting to see if there were any ways in which he could be of assistance to the Council. Cllr Page is County Councillor for Frinton and Walton and is a member of the Overview and Scrutiny Committee for Highways and Transport and a member of the Planning, Environment and Commerce Policy Development Group at County Hall. He also chairs the East Essex Area Forum. Councillors should let the Clerk know of any matters they would like to discuss with Cllr Page in time for them to be included on the March agenda and then send a copy to Cllr Page for his information. The Clerk was also asked to send an e-mail to all Councillors prior to completing the March agenda reminding them of this item.

**ACTION : CLERK**

**02.08.26 TENDRING STAKEHOLDER EVENT**

Friday 29 February – no Councillors were available to attend this but the Clerk said she would go if she was free to do so and report back.

**ACTION : CLERK**

**02.08.27 CDRP SURVEY**

E-mail circulated 29 January – the Clerk was asked to complete this in line with known PC views.

**ACTION : CLERK**

**02.08.28 THE ESSEX STRATEGY - CONSULTATION**

E-mail circulated 29 January – the Clerk was asked to complete this in line with known PC views.

**ACTION : CLERK**

**02.08.29 COMMUNITY SPEEDWATCH**

Cllr Belgrove reported that seven people were shortly to be trained in the use of the speed watch gun which would be shared with Great Bentley. It was confirmed that whilst this was not a Parish Council matter Cllr Belgrove would keep the Council advised of the project.

**02.08.30 COUNCILLORS' SPECIAL RESPONSIBILITIES**

It was agreed that these would be revised at the AGM in May.

**02.08.31 ITEMS FOR INFORMATION ONLY AND ITEMS FOR**

**INCLUSION OF**

- (i) Cllr Green asked the Clerk to write to Network Rail asking for confirmation that
- (ii) Cllr J Robinson advised that the plans for a nursery at Karita on the Main Road had not been allo
- (iii) Cllr Richards asked that purchasing arrangements for replacement equipment be added to the March agenda.
- (iv) Cllr Osborne asked for Public\Green areas to be included on the March agenda.

There being no further business Cllr Osborne thanked members for their attendance and closed the meeting at 10.40pm

**The next meeting of Alresford Parish Council will be held  
on Wednesday 7 March 2008 at 7.30pm in the Parish Council Pavilion**

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**Minutes of Planning Committee meeting held in The Parish Council Pavilion on  
Wednesday 6 February 2008 at the end of the full Parish Council meeting**

Present : Cllr J Robinson, Chairman, Cllr Ann Wiggins, Cllr E Osborne , Cllr S Carlsson Browne, Cllr J Richards, and the Clerk.

The following applications were considered and decisions made and the meeting closed at 11.05pm.

**PLANNING APPLICATIONS RECEIVED 2008**

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<b>Application Number and Applicant</b>	<b>Location</b>	<b>Proposal</b>	<b>Comments</b>
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<b>Application Number and Applicant</b>	<b>Location</b>	<b>Proposal</b>	<b>Comments</b>
08/00011/FUL J G Boulton Letter dated : 10.1.08	Wood Cottage, Ford Lane, Alresford	Proposed first floor extension to create additional bathroom to domestic dwelling	No objection
07/01857/FUL Mr & Mrs Springett Letter dated : 11.1.08	Land off B1027, St Osyth Road, Alresford	Use of agricultural land for the grazing of horses and construction of building comprising 4 no stables and feed store for accommodation of applicants own horses.	No objection
08/00051/FUL Mr D J Youngs Letter dated : 18.1.08	140 Wivenhoe Road, Alresford	Lounge extension to rear of property. Relocation of wc to rear of garage with utility room.	No objection
08/00105/FUL Mr & Mrs Oakshot Letter dated : 25.1.08	St Christopher, Main Road, Alresford	Proposed extension to form dining area and replacement conservatory	No objection