

ALRESFORD PARISH COUNCIL

Minutes of the meeting of Alresford Parish Council held on
Wednesday 1 April 2009 in the Parish Council Pavilion

PUBLIC FORUM: Members of the public were invited to address the Council from 7.30 until 7.45pm. Following further complaints about the state of Cockaynes Wood – damage and litter etc - it was arranged that representatives from the Cockaynes Wood Trust, Friends of Cockaynes Wood and the Parish Council would meet on 15 April to inspect the area. It was noted that following recent surveillance by the police some motor cyclists had been identified and action taken.

The meeting was opened by the Chairman.

Those present : Cllrs Coates (chairman), Wiggins, Robinson, Fairbanks, Osborne, Housden, Belgrove, Barrett, Carlsson Browne, Richards and the Clerk.

04.09.1 APOLOGIES FOR ABSENCE¹

Were received from Cllr Green who was on holiday.

04.09.2 PREVIOUS MINUTES

It was proposed by Cllr Barrett, seconded by Cllr Osborne and agreed that the Minutes of the Parish Council Meeting held on Wednesday 4 March 2009 be agreed and signed as a correct record. Matters arising to be considered :

(i) Highways Bonanza – update from Clerk who advised that she had met with a representative from ECC Highways to establish possible sites for the installation of the speed indicator devices and showed possible samples of the styles available to Councillors. The village gates were still under discussion as there might be difficulties with the siting of these.

04.09.3 DECLARATION OF INTEREST IN ITEMS ON THE AGENDA²

Cllr N Fairbanks declared a financial interest in item 04.09.9

04.09.4 REPORT FROM PCSO

1 Local Government Act 1972 Section 85(1) and (2)

2 Local Government Act 2000 Part III

The following incidents were notified during March :

Property Found	1
Burglary – dwellings – currently under investigation	2
Nuisance vehicles * see below*	6
Nuisance neighbours – noise (on-going issue)	2
Nuisance youths **see below**	5
Domestic abuse	1
Next of kin – message	1
Alarm activation (false)	1
RTC	2
Obstruction (road signs moved)	1
Theft (of diesel)	1
Criminal damage (to brick wall)	1
Animal incident (sheep loose in road)	1
Suspicious circumstances *** see below***	2

* nuisance vehicles – all calls related to mini-motos, scrambler bikes on land without permission and/or being ridden in an anti-social manner. Positive action had been taken and section 59 warnings and verbal warnings issued

** nuisance youths – a mixture of incidents including youths kicking a football against the shops windows/shutters in Station Road, interfering with dinghies on the shore line at the creek, and playing around the railway crossing in Station Road.

*** Suspicious circumstances – one incident involved a report from a member of the public regarding persons looking for scrap metal in gardens. The persons were stop checked and advised. Second incident concerned males shooting guns by the Cemex fishing lake in Ford Lane. Cemex have been contacted and advised. No persons have permission to shoot on this land.

Speedwatch update – 10 warning letters issued during the month.

Bench outside Station Road shops – following further complains from shopkeepers positive action was being taken. Shopkeepers had been advised to liaise more closely with police on a daily basis. Parents of identified youths had been spoken to.

Police Surgeries will be held on St Andrews Church on the following dates :

Thursday 9 April	20.00 – 21.00 hrs
Thursday 7 May	10.00 – 11.00 hrs
Thursday 11 June	20.00 – 21.00 hrs
Thursday 6 August	10.00 – 11.00 hrs
Thursday 3 September	20.00 – 21.00 hrs

Police contact details : louise.cox@essex.pnn.police.uk or 03003334444 ext 487705

Danny.harris@essex.pnn.police.uk

Jo.bennett@essex.pnn.police.uk

04.09.5 REPORT FROM COUNTY COUNCILLOR

Councillor Derek Robinson reported that water leaking through the road surface on the B1027 was scheduled for attention during April and that hedge trimming in Ford Lane

was also due to be undertaken. The water report concerning water leaching from the Cemex pit and running down Ford Lane was not evident on inspection and Cllr Barrett was therefore to contact Highways when the problem was at its worse and arrange a site meeting. Councillor Derek Robinson noted that sadly Brightlingsea Family Support had failed to get funding for the lunch clubs from ECC for the next financial year. This was because they had not filled in the application forms correctly. Councillor Derek Robinson explained to Cllr Wiggins that the forms needed to be filled in according to the criteria set out if funding was to be successful and she agreed to pass this information on.

The sand and gravel consultation had been completed and all sites would be visited. Additional sites could also be notified during the next part of the consultation period. Further consultation on preferences would be undertaken in February 2010 with final applications being made in 2012. Objection had been registered to all sites in the Alresford/Thorrington/Wivenhoe/Elmstead area. Councillor Derek Robinson noted that there had been many incorrect reports in the press which had caused a great deal of distress. £50 million had been set aside for an ECC bank to support and promote small businesses in Essex during the current economic downturn.

04.09.6 REPORT FROM DISTRICT COUNCILLOR

Cllr Gary Scott reported that further enforcement action had been taken against the development at 21 The Heath and that Claret were temporarily storing equipment with consent at the junction of the B1027 and Wivenhoe Road whilst they were working in the area. So far two applications had been received by him for grants from the small grants fund and applicants were advised to ask him for forms and get their requests in early. Lines had been repainted on the B1027 but there were still some potholes locally that needed to be filled in. Free swimming at Tendring pools for the under 16's and over 60's had commenced. Registration at Leisure Centres was necessary first. Section 106 monies - Cllr Scott was still awaiting further details and would advise the clerk when he had these. Cllr Belgrove asked Cllr Scott what action could be taken regarding a load of old tyres, beds etc dumped at Marsh Farm. Cllr Scott said that he would speak to Chris Kitcher from TDC about this.

ACTION : CLLR G SCOTT

04.09.7 CORRESPONDENCE RECEIVED

- (i) Bowls Club re grant - noted
- (ii) Cedric Coaches – including £20 donation towards cost of litter bins. Thanked.
- (iii) RDC re Pavilion Rates - noted
- (iv) TDC – Licensing Act 2003 – Proposed Amendments to the Statement of Licensing Policy – noted. Clerk to pass to ACRFC.
- (v) Bernie Hunt – thank you note re presentation at APM. Noted
- (vi) ECC Consultation exercise : Parking Standards, Design and Good Practice
- (vii) Grant Aid response form 2009-2009 – Horticultural Society. Noted.
- (viii) TDC Core Strategy Discussion Document – Issues and Possible Options (Regulation 25, the Planning and Compulsory Purchase Act 2004, amended

Friday 13 March

2009 Regulations

- (ix) Cockaynes Wood Trust re Wivenhoe Road. Noted.
- (x) Jacqui Ward – Montessori Nursery re rose bed sponsorship. A request to sponsor the rose bed at the Brightlingsea end of Wivenhoe Road in return for permission to pla

ACTION : CLERK

04.09.8 REPORTS FROM COMMITTEE & WORKING PARTIES

- (i) ENVIRONMENT, FOOTPATHS, TREES AND ALLOTMENTS - (i) *Tending Wildlife Habitat Informal Consultation (2 - 27 March 2009)* (ii) *Best Kept Village Com*
- (ii) FINANCE - no meeting held
- (iii) PLAYING FIELD AND VILLAGE HALL – (a) Playing Field Protection Scheme – whether or not to join – decision to be reported to May meeting. No meeting held but Carlsson Browne had contacted the District Valuer for a valuation assessment of the Pavilion.
- (iv) COMMUNICATIONS and CCTV - Cllr Osborne reported that the Good Neighbour magazine was almost completed but required a map of the village. Cllr J Robinson t
- (v) HIGHWAYS – Next planned meeting to take place on 7 April.
- (vi) PLANNING - *see Appendix 1*
- (vii) HUMAN RESOURCES, PERSONNEL AND TRAINING – no meeting
- (viii) GENERAL PURPOSES – no meeting

ACTION : CLERK; PLAYING FIELD AND VILLAGE HALL WORKING PARTIES; CLLR J ROBINSON; HIGHWAYS WORKING PARTY

04.09.9 MONTHLY PAYMENTS AS LISTED BELOW :

Clerk's salary	1,285.00
NI	106.50
A & J Lighting – monthly maintenance – February	69.64
A&J Lighting – Call out – Laxton/Coach Rd junction	297.34
EON – Street Lighting – DD	122.04
C&C Cleaning – Pavilion (Invoice 3777)	27.60
C&C Cleaning – Pavilion (Invoice 3844)	27.60
C&C Cleaning – Pavilion (Invoice 3887)	27.60
C&C Cleaning – Pavilion (Invoice 3932)	27.60
C&C Cleaning – Pavilion (Invoice 3996)	27.60
EON– Flood Lighting – DD	60.00
THWS – Pavilion	12.37
THWS – allotments	18.54
Nick Fairbanks – installation of No Parking sign @ St Peters	80.00
Nick Fairbanks – installation of new litter/dog waste bins	450.00
Install Sports - “No Overnight Parking” sign	161.00
Mrs Pettitt – Vouchers for Crossing Keepers	275.00
Mrs Pettitt – wine etc for APM and Crossing Keepers	111.59

Mrs Pettitt – broadband contribution (3 months)	24.00
CAB Tendring	150.00
Kendall Contract Services	511.75
Essex Police PCSO – Jan/March 2009	3,500.00
Wicksteed – new toddler equipment	6157.31

It was proposed by Cllr Barrett, seconded by Cllr Carlsson Browne and agreed that the above payments be made.

ACTION : CLERK

04.09.10 FINANCIAL STATEMENT

It was proposed by Cllr Carlsson Browne, seconded by Cllr Osborne and agreed that the financial statement for February 2009 be approved.

04.09.11 REPORTS OF MEETINGS AND COURSES ATTENDED BY

MEMBERS SIN

- (i) Tendring Older Peoples Forum - Friday 30 Jan (Clerk): Minutes at Appendix 2.
- (ii) SLCC Executive meeting 16 Jan (Clerk) – Minutes at Appendix 3.
- (iii) TDALC Meeting – 28 January 2009 (Clerk) – Minutes at Appendix 4.
- (iv) RCCE Celebration of Tree Planing event – Chairman and Clerk
- (v) The Clerk advised that she had attended an SLCC Training Day largely covering the new Power of Well Being and would report fully on this in due course.

04.09.12 AFFORDABLE RURAL HOUSING PROJECT

Update from Mrs Moore of ERH - see appendix 5.

04.09.13 LITTER PICK

It was agreed that dates for a litter pick would be arranged and advised by e-mail.

ACTION : CLLR LINDA BELGROVE

04.09.14 BYE LAWS

Consideration was given to the formation of further bye laws – Alcohol Controlled Zone – no glass on playing field – no horses/cyclists (on footpaths) and a new notice for playing field stating this and other related matters. Councillors were advised to read about bye laws at www.communities.gov.uk . Meanwhile Cllr Barrett would look into the matter further and the Playing Field Working Party would meet to consider the matter. The Clerk to add this to the May/June agenda

ACTION : P/F WORKING PARTY; CLLR BARRETT; CLERK

04.09.15 PARISH COUNCIL COMPUTER

To adopt protocols for use and maintenance of computer and other equipment for inclusion in Standing Orders - The Clerk was asked to take this matter over to the May agenda.

ACTION : CLERK; CLLR J RICHARDS

04.09.16 BUS SHELTER REPAIR

A quotation from Queensbury in the sum of £339.56 had been received for repairs to the bus shelter. It was proposed by Cllr Carlsson Browne, seconded by Cllr Robinson and agreed that the Clerk should put the work in hand and arrange for an insurance claim to be made.

ACTION : CLERK

04.09.17 BENCH OUTSIDE SHOPS IN STATION ROAD

It was noted from the PCSO report that action was being taken regarding this following recent complaints and the situation was being monitored. The Clerk to liaise with the police.

ACTION : CLERK

04.09.18 VOLUNTEER OF THE YEAR

To consider a nomination for TDC Volunteer of the Year Award. The Clerk was asked to take this matter forward to the May agenda.

ACTION : CLERK

04.09.19 PLAYING FIELD FENCE

The state of the fence and access to Crestlands Wood was considered. The Clerk was asked to take the matter forward to the May agenda. Meanwhile Cllr Carlsson Browne would investigate the covenants regarding fencing and establish the extent of the Parish Council's responsibility.

ACTION : CLERK; CLLR SIMON CARLSSON BROWNE

04.09.20 HGV'S USING FORD LANE FOR ACCESS TO ALRESFORD

LODGE AND B

Consideration was given to what action could be taken following complaints about heavy lorries from Barnes and Bretts – especially the gravel bagging contract - using Ford Lane for access rather than Bretts' private road access. Cllr Barrett said he would

investigate the matter further and the Clerk was asked to keep Councillor Derek Robinson advised of any correspondence or action taken.

ACTION : CLERK; CLLR BARRETT

04.09.21 REFURBISHMENT OF ROAD NAME SIGNS.

It was agreed that Cllr Belgrove would contact Highways and establish what paint should be used and then make a start on the repainting by forming a working party of volunteers.

ACTION : ALL (VOLUNTEERS); CLLR BELGROVE

04.09.22 ROLE OF THE POLICE AUTHORITY REPRESENTATIVE

Cllr Belgrove gave a short presentation to Councillors to explain her role as a representative for the Essex/Tendring area on the police authority. She advised that there were plans to increase front line officers in Essex by a further 600 by 1020. Part of her role was to find out what the people of Essex wanted from their Police Force and to see that they got it. A working party was in place to look further into the powers of PCSO's.

04.09.23 CONFIDENTIAL MATTERS (*in camera*)

It was noted that incidents of bikes being stolen and dumped had occurred locally. Residents were to be asked to report any stolen bikes immediately or any found dumped. Reports could be made to Councillors, the Clerk, the PCSO or direct to the Police Station. The Clerk was asked to add this matter to the Parish Newsletter for April.

ACTION : CLERK

04.09.24 ITEMS FOR INFORMATION ONLY AND ITEMS FOR

- (i) Cllr Richards said that he would collect the old PC computer from the Clerk's
- (ii) Cllr Coates said that she would attend a conference "Alive and Well in Essex" at
- (iii) Cllr Osborne asked that further consideration to the criteria for offering Parish and adjustments to the CCTV at the car park with the possibility of adding a
- (iv) Cllr Housden reported an increase in heavy lorries leaving Cockaynes Lane
- (v) Cllr Wiggins asked the Clerk to check with TDC regarding the fence outside the
- (vi) Cllr Belgrove reminded Councillors that no permissions to shoot over the old
- (vii) Cllr J Robinson thanked the Parish Council on behalf of the new youth club for

INCLUSION OF
home and make s
Great Dunmow o
Council grants be
further camera to
very early in the
old post office as
Plumpton's Quar
the grant of £250

ACTION : CLERK; CLLR J RICHARDS; CLLR COATES;

There being no further business the chairman thanked Councillors for their attendance and closed the meeting at 10.15pm.

The next meeting of Alresford Parish Council will be held
on Wednesday 6 May 2009 at 7.30pm in the Parish Council Pavilion.
This will be the Annual General Meeting.

APPENDIX 1

Minutes of the meeting of the The Planning Committee meeting held at 10.20pm on 1 April 2009 in the Pavilion.

Those present were : Cllr J Robinson (chairman), Cllrs Wiggins, Coates, Belgrove, Carlsson Browne, Osborne, Barrett and the Clerk.

The following matters were considered and no objections made to either of the proposals :

09/00191/FUL : Land at Tenpenny Farm, St Osyth Road. Revised stable building design to that approved by 03/02228/FUL

09/00194/AGRIC : The Ford, Ford Lane. Erection of cart shed

There being no further business closed the meeting at 10.40pm.

**Minutes of meeting of Planning Committee held in the Pavilion on
5 March 2009 specifically to discuss the
Minerals Development Document : Further Issues and Options Paper Jan 2009.**

The Parish Council Planning Committee met on 5 March 2009 in the Pavilion at 7.30pm.

Those present were : Cllr J Robinson (chairman), Cllrs Wiggins, Coates, Belgrove, Carlsson Browne, Osborne, Barrett and the Clerk

Also present were 37 members of the public.

Cllr Ian Robinson welcomed those present and introduced the matter under discussion. He said that the first round of consultations had taken place about three years ago and this was the second round. He also referred to a report in the Alresford Advertiser in the December/January 1992 edition when the report of the first 10 year plan had been discussed by the Council, and explained the background to the matter in general terms. There were many expressions of concern expressed by members of the public present and all householders who would be affected by the possible further gravel extractions near to their homes were urged to make their own representations to ECC to back up those that would be expressed by the Parish Council.

After the public forum members of the public were invited to stay on to listen to the deliberations of the Committee but none remained to listen to the rest of the meeting.

Option 1 – Extent of the Spatial Vision

-

1. Yes

Option 2 – Mineral Objectives

1. Yes

Option 3 – Approach to Promoting Aggregate Recycling

1. Yes

Option 4 – Spatial Option for Strategic Aggregate Recycling Sites

2. No. Sites should be where there is a locational need – suggested sites the M25/M11 junction and in the SW, NW and NE of the County.

Option 5 – Criteria Policy Approach to Strategic Aggregate Recycling

Site Proposals

1. First option - naming specific appropriate existing and/or planned industrial sites/employment where such operations would be acceptable in principle provided environmental and highway criteria were met.

Option 6 – Hybrid Spatial Option for the Provision of Sand and Gravel

Option 2 – dispersal approach. It was felt that the provision should be spread across the county and not concentrated in one specific area as extraction sites should be as close as possible to development sites.

Option 7 – Approach to the determination of planning applications for minerals extraction on sites not identified as MDD Preferred Sites.

3 – Adopt hybrid approach with a specific policy for agricultural reservoirs and borrow pits and a presumption against all other pits – this seems the most logical approach and sustainable option.

Option 8 – The promotion of efficient mineral use in construction in

Essex

Other more sustainable forms of construction should be encouraged.

Option 9 – An aspirational target for aggregate recycling production

levels or aggregate recycling facilities

2 – yes on the basis that this seems the most sustainable option.

Option 10 – Policy criteria for non-strategic aggregate recycling sites

2 – No.. These sites should only be in strategic waste sites and demolition and construction sites where the waste will be used for constructions in progress.

Option 11 – The promotion of on-site recycling at redevelopment sites.

How might the Minerals Planning Authority encourage an increase in on-site aggregate recycling on re-development sites without detriment to neighbouring property or the environment – **through Planning Policy**.

Option 12 – Safeguarding strategic aggregate recycling sites to ensure future recycled mineral supply

1 – Yes. Because it provides safeguards for the surrounding area.

Option 13 - Defining MSA boundaries

1 – Yes.

Option 14 – Scale of development within an MSA requiring consideration of prior extraction by the applicant

Yes – scale of development meriting consideration of prior extraction by the application is appropriate.

Sand and gravel – developments involving construction covering an area in excess of 10 ha :-

1. Yes
4. Yes
7. Yes

Option 15 – Provision of information relating to prior extraction potential to be submitted with an application.

1. Yes.

Option 16 – The Protection of Permitted and Identified Mineral Reserves Through MCA Designation

1. Yes. 1,000 metres.

Option 17 – Overall approach to review of the Plan

1. Yes.

Option 18 – Proposed Indicators to trigger a Partial or Whole Review of the MDD

The landbank falls to 7 years – because it is a known quantity.

Option 19 – Safeguarding of Mineral Transshipment Facilities

Yes. Fingringhoe Quarry – for as long as the reserves exist.

Option 20 – Designation of Mineral Consultation Areas around Mineral Transshipment Facilities

No. The distance should be 1,000 metres.

Option 21 – The promotion of more sustainable transportation of minerals by road.

No.

Option 22 – The nature of mineral extraction proposals requiring Cumulative Impact Assessment

1. Yes - for a), b) and c).

Option 23 – Protection of Ground Water Resources

1. a) – yes.- for environmental and ecological reasons.

Option 24 – Definition of a Strategic Secondary Processing Facility

.The secondary processing facility should only exist for as long as the primary facility exists.

Option 25 – Promoting energy efficiency and the reduction in emissions from minerals development

We do not know of any other way of accurately demonstrating energy efficiency other than by publishing and comparing results.

Option 26 – Achieving wider sustainability objectives through site restoration and after-use

- 1 a), b) and c).

Option 27 – Requirement for an HIA

1. 1 – for any proposal
2. 3 - No
3. 3 – No
4. Not applicable.

SITE ALLOCATIONS : A16 – CHURCH FARM, ALRESFORD

- a. No
- b. Yes
- c. No.
- d. Not applicable

The Council objects to this site on the grounds of its proximity to existing houses, it is too close to the local school and fishing lakes. A combination of noise, dust and general disruption will have a seriously adverse effect on all these local amenities.

A21 – THORRINGTON HALL FARM

- a. No
- b. Yes
- c. No.
- d. Not applicable.

A19 – LODGE FARM ALRESFORD

This site is specially objected to by the Alresford Parish council on the grounds that this is a site of special local significance having as it does the best view over Alresford creek and the estuary, and is much visited by locals as well as overseas visitors. It is considered that further development of this site would be detrimental to the natural environment and tourism alike. The view has already been partially destroyed by the line of trees which has been planted with no thought as to their suitability or need and which are already a blot on the landscape. Ultimately the view will be blocked by these trees if they are allowed to continue to grow. Noise and disruption consequent upon the development of this site would destroy the peace of this very special area.

A20 – SUNNYMEAD, ELMSTEAD AND HEATH FARM, ALRESFORD

The Council objects to the development of this site because of its close proximity to the village and the cumulative effect of quarrying around Alresford. The village is now virtually an island perforated from the surrounding area by gravel extractions which have brought no significant benefits to the village. Also, post extraction use is for landfill and reclamation – a flawed policy as it is unlikely that there would, under current legislation, be sufficient infill available to restore the site to agricultural use.

SCHEDULE D – SITE D5 - New Proposal for Transhipment Site

- a) No

- b) Yes
- c) No

Regarding all the sites directly involving the Parish of Alresford the Council objected on the grounds of noise and air pollution, increased traffic movements through the village and the cumulative effects of these pits on the landscape and the amenities of the village being unacceptable. None of the schemes were of any economic value to the village and none of the previous schemes over the years had been, either.

Option 28 – Have we Missed Anything

- 2. Unknown – but possibly 2 – No.

There being no further business the chairman closed the meeting at 10.40pm.

APPENDIX 2

Tendring Older People's Forum

Minutes of Meeting held on Friday 30th January 2009 at Weeley Council Offices

1. Welcome and Introduction

Present:

Gerald Wallington-Hayes (Chair)	Tendring Police Representative
Robert Taylor	Gt Bentley Good Neighbours
Ann Wiggins	Family Support Brightlingsea
Coral Born	Citizens Advice Bureau
David Bolton	Tendring Community Transport
Deborah Ollett	Help the Aged
Faye Cooper	Family Support Clacton
Hazel Law	Elmstead Market Parish Council
Jayne Albone	The Guinness Trust
Jennifer Pettit	Alresford Parish Council
Joy Broderick	Tendring District Council
Pat Oakley	G P Care Adviser
Roy Brabbins	H O S Residents Action Group
Russ Burrows	Mistley Parish Council
Stephen Coombs	Elmstead Market Parish Council
Victor French	HOS Residents Action Group
Wendy Jackson	Essex County Council
Alison Amstutz	N E Essex PCT

2. Apologies for Absence: Sue Shearing, Jayne McNamara, Elizabeth Rawlinson, Peggy Muddiman, David Lines, Ken Edwards, Tonya Parsons

3. Minutes of the A.G.M. Meeting November 2009

Members agreed and Gerald signed as a true record.

4. Matters arising

Following the issue of the AGM Minutes a member had made changes to these and forwarded to those people on the email list. Gerald asked that this does not happen, as the changes had not been discussed at the forum first.

Jayne reported that the contact for the new gardening scheme operated by Home Improvement Agency is Michelle Wilson (01255 814410)

A public meeting had been held recently in Holland-on-Sea to inform what facilities would be available in the Surgeries. Unfortunately it appears that although it was a public meeting the public were not encouraged to speak. It is still thought that most people would prefer the Surgery in Ipswich Road but the figures produced say otherwise.

5. Chris Kitchen attended the Forum to give a presentation on Inequalities and Health Issues in Tendring which revealed the following:

1 in 5 children in Tendring live in poverty

1 in 7 people live in a deprived area

People die marginally younger

23.3% receive Council Tax Benefit (2nd highest in Essex)

13.9% receive Housing Benefit (5th highest in Essex)

24% of the population consider themselves to have limiting long term illness (2nd highest in Essex)

Housing

3100 people on Councils Housing Waiting list (4th highest in Essex)

40.6% of vulnerable households live in non decent housing

Need to address the acute shortage of affordable housing

Take action on the 2,224 houses in Tendring that have Category 1 hazards present

Put a stop to the 230 homeless households in 2005/06 which is increasing significantly each year

Education

Attainment of A-C grades in GCSE 9 = 49% (2nd lowest in Essex)

In some areas this is as low as 29.8%

Only 11% of working adults in Tendring have a degree (15% for Essex, 20% for England)

Employment

Highest unemployment rate in Essex (7.4% Tendring, 4% Essex, England 5.4%)

38.4% of working population in Tendring has no qualifications (Essex 29%, England 14%)

546 jobs per 1000 working age resident in Tendring (Eastern Region 820)

Health

Tendring is the highest in Essex for Coronary Heart Disease (4.5% of population)

Tendring is the highest in Essex for Diabetes Diagnosis (4% of population and above Eastern region average 3.4%)

Tendring is the highest in Essex obesity and overweight in children in reception years 26%

Tendring has the third highest numbers of children with mental health difficulties (Per Oct 2006, 2325)

TDC's Actions

Ensure that Health Inequalities (HIs) are mainstreamed through the Council and with Partners

Identify the most important targets to address the issues in Council work

Reinforce with the staff and Members the necessity to refer to the Joint Strategic Needs Assessment in the formulation of policy initiatives

Ensure that arrangements for sharing, managing and using information is increased

To contribute towards improving the issues contained in the Essex Public Health report

Strengthen planning in respect of HI's through the LSP's to ensure delivery

Improve the co-ordination of strategic actions to deliver the needs being addressed

Develop a clear performance management framework with Member and Officer involvement

Increase member awareness of HI's in respect of their work and public expectations

The older population in Tendring is growing faster than average for the UK. Over the next 15 years we can expect a minimum 36% increase in the over 65s and a 47% increase in the over 85s

Amongst the items discussed following the presentation was the fact that by 2010 the Government wants all Mental Health patients to be moved into the community. What will happen if there are not sufficient houses, what will happen then? There is currently a pilot being run to house patients more satisfactorily in multiple occupancy housing.

6. Treasurer's Report

A report distributed on the web site showed that usage had dropped, probably due to the fact that it has not been updated over the last two years. The report recommended that some of the money provided by TDC be used to invigorate the web site and Robert asked that some members of the Forum act as scouts to provide news from local areas.

Gerald reported that Paul Toby from CAB has offered to revamp and relaunch the site for a maximum of £200, including building in links to other sites. We will have our own domain registration for two or three years. Once set up Paul will maintain it on a required basis. Our own scouts will keep an eye on it. Tendring 60+ Forum would be the name.

The Forum needed to agree that this money be taken from the account.

Proposed by Faye Cooper and seconded by Coral Born

Gerald is meeting with Paul to confirm the Forum's agreement to him proceeding.

Jennifer offered to send local news either to Anne or Gerald

Coral to give direct to Paul. paul@topsy.me.uk

Chairman's Report

Gerald had composed a letter that he suggested be sent out to all Local Councillors asking for funding to provide laptops for centres around the Tendring area. Walton, Dovercourt, Mistley, St. Osyth. TCVS hold learner classes in each area once a week. The Community Development Team visit these areas already and probably would be happy to help.

Having read the letter to members the Forum agreed that it be circulated to Councillors.

Jayne Albone - Reported that Benefits Outreach Service (Home Improvements) are continuing home visits

Hazel Law - As a hospital governor Hazel asked that any comments about the local hospital being a Foundation Trust be sent to her and she would feed back.

As Anne will not be available to minute the next Meeting, Gerald asked whether any of the members would be willing to cover. Unfortunately there were no offers so Robert agreed to take the Minutes of the March Meeting on a one-off basis.

Date of next Meeting: Friday 27th March, Weeley Council Offices

APPENDIX 3

SOCIETY OF LOCAL COUNCIL CLERKS: ESSEX BRANCH

MINUTES OF THE BRANCH EXECUTIVE MEETING

held on Friday 16th January 2009 at 9.45am at the
Springfield Parish Centre, Springfield, CM1 6GX

Present: Louise Fuller (Chairman)

Theresa Byles

Caroline Fuller

Barbara Larken

Stuart Mennell

Helen Philpott

Janice Rigby

Margaret Saunders

Enid Walsh

Ann Wood

- 1 **Apologies for absence** had been received from Roger Blake, Kim Barford, Susan DeLuca, Jennifer Pettitt, Karen Plumridge, Freda Townsend and Eric Windus.
- 2 **Minutes of the Branch Executive held on 1st October 2009** were approved and signed by the Chairman as a correct record.
- 3 **Essex Training Partnership**
 - i The Committee received the resignation of Barbara Larken as one of the Branch representatives on the ETP and thanked her for her work on the Partnership. It was agreed to defer the appointment of a third representative to the AGM.
 - ii **County Training Officer's report**
The report from Alison East, the County Training Officer was NOTED.
 - iii **Branch Representatives update**
Barbara's comments were noted.
- 4 **Branch Events 2009/09**
 - i The Committee thanked Ann for her organisation of the networking event. It was noted that the EALC would be arranging the 2009 event and requested that in preference a date in November be arranged.
 - ii Arrangements for the Annual Training Day and AGM on Saturday 28th March 2009 were discussed and it was noted that an alternative venue would be chosen, with the hall at South Woodham Ferrers suggested as a possibility. Training topics proposed included the 'Power of Well-Being' and audit matters.

- iii Ideas for summer events were discussed including the possibility of a London trip. Barbara requested that members emailed her with suggestions.

5 NEC Representative's report

The Committee thanked Theresa for her reports.

6 Finance

Louise's Treasurer's Report for the period up to 31st December 2009 together with the annual accounts for 2009 were discussed and no queries raised.

7 Officer Reports

a) Membership Officer

A copy of a 'recruitment' script provided by the SLCC was considered together with a suggestion that in each District, a clerk took responsibility for welcoming new clerks to the profession and encouraging them to take up membership of the SLCC. It was agreed to defer this matter for future consideration.

b) Press Officer

Helen's report was noted.

c) Secretary

The SLCC newsletter template was considered and Enid offered to work with this initially.

8 Code of Conduct Consultation

The response by the SLCC to this consultation was discussed.

10 Open Session

Due to time constraints, it was agreed to conduct this during the annual lunch at Hylands House.

11 Date of Next Meeting

TBC but provisionally arranged for Thursday, 30th April 2009 at 2.15pm at the Parish Offices, Great Baddow.

APPENDIX 4

Minutes of the meeting held at Beaumont Village Hall on Wednesday, 28th January 2009, starting at 8.00 pm.

Members present: *

Alresford	*	Jennifer Pettit	Little Bentley	*	Guy Richardson
Ardleigh	A	Dave Halsey	Little Bromley		
		Hazel Andrews			
Beaumont		Geoffrey S Macey	Little Clacton / Weeley	A	Bernard Leatherdale
	A	Tracey Stevens	Little Oakley		
Bradfield		Harry Woolrich	Manningtree		Ray Streames
	*	Gus Fidgett		*	Vernon Bettle
Brightlingsea	A	Vivien Chapman	Mistley		Geraldine Carter
Secretary	*	Janet Russell	Ramsey & Parkeston		
Elmstead	A	Nick Bell	St Osyth	*	Mike Talbot
Frating			Tendring	*	Pat Goodman
Frinton and Walton	A	Terry Allen		*	Vicky Smith
		John Halls	Thorpe-le-Soken	A	Josie Powell
Great Bentley - Chairman	*	Robert Taylor			Peter Cannons
Great Bromley	A	M Frostick MBE	Thorrington	A	Jenny Cant
Great Oakley		Stephen M Huk JP	Weeley		
Harwich	A	Elaine Novorol	Wix		John Mathews
Lawford		Brian Rolfe	Wrabness	*	Richard Colley

The Chairman welcomed everyone to the meeting, especially Chris Kitcher of Tendring District Council.

Apologies for absence were received from Tracy Stevens (Beaumont), Vivien Chapman (Brightlingsea), Elaine Novorol (Harwich) and Jenny Cant (Thorrington).

The Minutes of the meeting held on 3 December were agreed and signed as a correct record of that meeting.

Chairman's Report - The Chairman's Report, circulated prior to the meeting, is attached at Appendix "A" to these Minutes.

- 1 Training Courses - Some interest in a course on Risk Assessment was shown but it was felt that the EALC charge for a course on Health and Safety did seem to be rather high at £75 per delegate for a day course with a minimum of 14 participants. The Chairman said that Mr Halsey was continuing to look into the possibility of holding a course internally within this organisation.
- 2 TDC and TDALC Liaison Meeting - The Chairman reported that no matters had been raised for the next liaison meeting due to be held on Wednesday, 4 February, and that the only outstanding item from the previous list of requests was the possible introduction of 20 mph limits round schools. The Chairman said that Richard Walker had not made contact yet.

- 3 Electronic Planning - The Chairman stressed that the presentation due on 16 March was open to all Councillors and Clerks and said that an RSVP invitation was to be sent out to all Parish and Town Councils inviting them to respond so that a good attendance could be secured.
- 4 East Essex Area Forum - The Chairman circulated a written report from Mike Brown of the recent meeting of the Forum (attached at Appendix "B" to these Minutes).

Banking Arrangements - The Secretary reported that she had received a letter from the Bank stating that the amendment to signatories had been made, however, it was reported that correspondence was still being received by the previous Secretary.

Presentation on Health Inequalities - Chris Kitcher gave the information (print out of presentation is attached at Appendix "C" to these Minutes together with the outline of the question and answer session which followed.

The Chairman thanked Mr Kitcher for his interesting presentation and Mr Kitcher thanked everyone and asked for ideas to be sent to him.

Other Business

- a) Cllr Talbot said that the District Council was considering gipsy site at Crockleford Heath and Wind Farm at Earls Hall Farm in Clacton at the same time as this meeting. He said that gipsy sites should be included in the housing statistics. He added that TDC should not be the providers of gipsy sites with the onus on the Council to maintain the site, it should be privately owned and maintained with all responsibility falling on the owners of the land.
- b) Cllr Richardson asked that on Freedom of Information it should be possible to invite the Data Protection Manager from TDC to present a paper at a future meeting of TDALC. Cllr Colley said that the law was that each Council needed to have a Data Protection Policy in place by the end of December 2009 and it would be very useful for TDALC to have a session on this subject.. The Chairman said that this was being worked on by Cllr Halsey and that his report was due for the next meeting at the end of March. Cllr Talbot said that St Osyth had the change to the Code of Conduct, a publication policy, etc., on its web-site for total freedom of information and had included a member with responsibility for Promotion of Democracy as part of its re-accreditation as a Quality Council and he proposed that the Secretary remind all Councils that they did need to adopt the new Code of Conduct if they had not already done so.
- c) The Clerk to Alresford Parish Council said that councils should have a budget for Training and Education so that councillors and staff could take advantage of training. Mr Kitcher said that TDC had a leaflet on Health and Safety for members and was asked to send 20 copies thereof to the Chairman to hand out.

The Chairman then closed the meeting at 9.30 pm after thanking everyone for their attendance.

Chairman's Report 25/3/09

1) **Administration** I have to apologise for the catalogue of events which led to the cancellation of our planned training course on access to the electronic planning system. Following your decision to organise the session I agreed a date with Nigel Goodier who has been responsible for the implementation of the electronic access roll out and who had agreed to make a presentation. Our Clerk then urgently emailed you all. Unfortunately I was very busy at the time and just noted that the advert had gone out but did not read the advert to see that the wrong month was mentioned. When I did realise this our Clerk sent out an amendment before the date to let you know. At about the same time at the Great Bentley PC meeting we received an invitation from TDC Planning to a training session on the day after our event. I contacted Nigel Goodier to see what was going on and he apologised that different parts of Tendring were not aware of what others were doing. This session planned for the 17th March and covered wider aspects of Planning but included a session on Electronic access. I decided that two sessions very similar in nature on adjacent days was not going to work and so let you know that we were cancelling our for the 16th March in favour of the TDC one on the 17th March.

So our apologies to you all for the confusion! We now need to decide following the experience of any of you who were able to attend the general session on the 17th whether Councillors will turn up and benefit from a reorganised session with live experience of the system.

2) **Training Courses** Offer from Chris Kitcher who attended our January meeting to host a free of charge training session for Parish Councillors at Weeley Council Offices on the subject of Health & Safety. This could be evenings or Saturday morning.

Your earlier recorded needs on training were for Data Protection and Freedom of Information where Cllr Halsey was looking into it. There was also the issue of presentations on Planning issues, Parish Plans and Village design Statements and the way Tendring DC deals with Parish Comments.

3) **Local Strategic Partnership** There are two issues from the last LSP meeting that I feel you should be aware of:-

Comprehensive Area Assessment

The Government has changed its approach on this and is moving away from the old league tables. A brief update about the new Comprehensive Area Assessment (CAA) team to the LSP Board and what it would mean for the Tendring Area was given. The CAA would look at how well local services were working together to improve the quality of life for local people.

It was about people and places

It would give people a snapshot of life in their local area each year

It would help local services improve quality of life in the area

It would help people understand if they were getting value for money from their local services

Local public services would be held collectively to account for their impact on better outcomes. This meant that CAA would look across councils, health bodies, police forces, fire and rescue services and others responsible for local public services, which were increasingly expected to work in partnership to tackle the challenges facing their communities. The CAA would look mostly at what matters locally. It might cover issues like improving access to healthcare, increasing the availability of affordable housing, reducing the fear of crime, improving educational achievement, attracting investment or reducing the area's carbon footprint. The issues

assessed in each area would reflect local priorities for improving quality of life and protecting people at most risk of disadvantage.

Tendring would have a greater focus than other areas in Essex due to the number of issues here.

Local Development Framework Options Consultation

In March Tendring District Council, as the district planning authority, would be carrying out a public consultation on the first stage of preparing a new Local Development Framework for the period 2011-2021 and would principally set out various spatial options to achieve the housing and employment targets in land use terms. This new Framework has to take into account the aims developed for the area in consultation with us all in the Sustainable Community Strategy.

4) **Liaison with TDC** The last planned was not held since there was just the one item that members raised of 20MPH zones outside schools. Tendring are doing research for us and hopefully the liaison meeting will be soon.

5) Chris Kitcher as promised provided the booklets on Personal Safety for Councillors which will be available to you on the 25th March.

APPENDIX 5

jenny

if its ok with you i will give network rail a little longer before contacting the owners of the other 2 sites (although they could be much more straightforward to develop!)

the reasoning behind this is that i would prefer not to raise their hopes -or certainly those of mr. hubert. however i wont let it sit for long and if councillors want me to just go to the other landowners now i will concur. what i will do is start investigating whether we could get the claw-back withdrawn on the old county council land.

Chris Moor

Regional Development Manager

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