

ALRESFORD PARISH COUNCIL

You are hereby summoned to attend
The Meeting of Alresford Parish Council
to be held in the Pavilion on
Wednesday 7 October 2009 at 7.30pm
for the purpose of transacting the following business:

Mrs J Pettitt Clerk to the Council, 30 September 2009

AGENDA

PUBLIC FORUM : Members of the public are invited to address the Council for a maximum of three minutes from 7.30 until 7.45pm

The meeting to be opened by the Chairman

10.09.1 TO ACCEPT APOLOGIES FOR ABSENCE¹

10.09.2 DECLARATION OF INTEREST IN ITEMS ON THE AGENDA²

10.09.3 MINUTES OF LAST MEETING

The Minutes of the Parish Council Meeting held on Wednesday 2 September 2009 to be agreed and signed and matters arising to be considered :

- (i) Parking in Station Road (*ref: P/F September*) and car park behind station
- (ii) GBNS Asbestos Survey (*ref: 09.09.7(ii)*)
- (iii) Response re Bagging Plant (*ref 09.09.28*) *see attached*

10.09.4 TO RECEIVE REPORT FROM COUNTY COUNCILLOR

10.09.5 TO RECEIVE REPORT FROM DISTRICT COUNCILLOR

10.09.6 TO RECEIVE REPORT FROM PCSO

¹Local Government Act 1972 Section 85(1) and (2)

²Local Government Act 2000 Part III

10.09.7 TO CONSIDER CORRESPONDENCE RECEIVED

- (i) TDC Enforcement Appeal re 58a Station Road (fence)
- (ii) Bernard Jenkin re *The Local democracy, Economic Development and Construction Bill*
- (iii) The Local Works re *Sustainable Communities Act*
- (iv) Horticultural Society – *Quiz Night 13 November 2009*
- (v) TDC – re *Tree Planting Grants for 2010*
- (vi) Colchester Borough Council – *Local Development Framework (passed to Planning Committee)*
- (vii) English Rural Housing Association – *re land at Alresford Station*
- (viii) Bernard Jenkin MP – *re Local Democracy, Economic Development and Construction Bill*
- (ix) ECC – Access to Healthcare (community bus)
- (x) Mr M F Waring re WHB and foreshore

10.09.8 TO RECEIVE REPORTS FROM COMMITTEES & WORKING PARTIES :

- (i) ENVIRONMENT, FOOTPATHS, TREES & ALLOTMENTS – *Report on street cleaning survey - ref 09.09.7(ix)*
- (ii) FINANCE – date for next meeting
- (iii) PLAYING FIELD AND VILLAGE HALL – *Firework Event, Sensory Garden*
- (iv) COMMUNICATIONS
- (v) HIGHWAYS AND FOOTPATHS - *VAS signs and Gates; Coach Road crossing - enhancement*
- (vi) PLANNING - *see appendix 1 (yellow)*
- (vii) HUMAN RESOURCES, PERSONNEL AND TRAINING
- (viii) GENERAL PURPOSES
- (ix) CCTV

10.09.9 TO AGREE PAYMENTS AS LISTED BELOW :

Clerk's salary (DD)	1289.09
NI	150.92
A&J Lighting - Monthly maintenance – August	76.48
EON – street lighting – (DD)	120.27
EON – Pavilion/floodlighting (DD)	93.00
TDC – Pavilion rates (DD)	60.00
Clerk – travel	39.86
TDALC – affiliation fee	15.00
Colchester Cleaners – Pavilion cleaning	96.00
Veolia Water – Pavilion	12.86
TDC – Pest Control – wasp nest on allotments	tba

J W Thompson – various works	701.50
Essex invoice – PCSO July-September	3,605.00
Banner – printer cartridge	100.47
Kendall – grass cutting	511.75
Friends of Historic Essex – Membership fee	10.00

10.09.10 FINANCIAL STATEMENTS

To receive financial statements for August 2009 and half yearly balance sheet to 31 August 2009 (see attached - pink)

10.09.11 TO RECEIVE REPORTS OF MEETINGS AND COURSES ATTENDED BY MEMBERS SINCE THE LAST MEETING

- (i) Tendring Older Peoples Forum – 24 July (see Appendix 2 - blue)
- (ii) TDALC – July meeting (See Appendix 3 - green)

10.09.12 VILLAGE AWARDS

To consider annual awards to be offered locally in various categories.

10.09.13 NEW NOTICE BOARD

To consider the possibility of having an additional notice board sited on the playing field car park.

10.09.14 COUNTRYSIDE AWARDS – see Appendix 4 (gold)

To consider nominating local businesses etc for Countryside Awards in the various categories applicable.

10.09.15 CCTV

Revised draft clause for Standing Orders regarding CCTV:

“CCTV : Two named Councillors to be appointed to have access to the CCTV at the AGM each year when standing orders are reviewed. No one Councillor to view CCTV footage alone at any time – there should always be a minimum of two Councillors or one Councillor and the Clerk to view any materials. Two sets of keys to be held by two named Councillors and the third set to remain with the Clerk. CCTV footage to be checked at least once every two weeks.”

10.09.16 FUTURE PLANS

Four year plans - consideration of items to be included in budget for 2009/10, including retention or otherwise of PCSO see Appendix 4 (Gold) -and additional correspondence with Clerk.

10.09.17 BENCH OUTSIDE SHOPS

Review.

10.09.18 BASKET BALL NETS

Quotation for set of new basket ball nets.

10.09.19 PUDDLE OUTSIDE 25 STATION ROAD

Review

10.09.20 AFFORDABLE RURAL HOUSING

Update – see Appendix 5 - peach

10.09.21 SKATEBOARD PARK

Further discussion. Report from Insurers. Fencing around skate board park and along front of Playing Field – securing of p/f gates during hours of closure, etc.

10.09.22 REMEMBRANCE DAY

To confirm venue of service, representative and order for wreath

10.09.23 ALLOTMENT PROTOCOL

Item added to agenda at request of Cllr Osborne

10.09.24 LOCAL WILDLIFE SITES

Please see Appendix 6 (peach)

To formulate appropriate response.

10.09.25 ANCHORING PICNIC TABLES AND INSTALLTION OF FURTHER LITTER BIN

To receive quotations.

(Quotations requested from Ian Longhurst, Ivan Thompson and Nick Fairbanks)

10.09.26 TREES AT JUNCTION OF LAXTON AND COACH ROAD

To receive advice and quotation

(quotations requested from : MR Green, Mark Brumpton and J Murphy)

10.09.27 FORMATION OF CRIME PREVENTION WORKING PARTY

To establish a working party to deal with PCSO/law and order related matters

10.09.28 STREET LIGHTING

To consider effect of taking all street lighting under Parish Council control.

10.09.29 ITEMS FOR INFORMATION ONLY AND ITEMS FOR INCLUSION ON NEXT AGENDA

10.09.30 CONFIDENTIAL ITEMS (*in camera*) APPENDIX 7

- (i) PCSO LETTERS etc - white
- (i) Protocols for information sharing

The next meeting of Alresford Parish Council will be held
on Wednesday 4 November 2009 at 7.30pm
in the Parish Council Pavilion

**Further details of Council matters can be obtained from any
Councillor,
or
the Clerk on 825714
or
from the web site www.alresford.org.uk**

APPENDIX 1

PLANNING APPLICATIONS RECEIVED 2009

Planning no/date	Applicant	Address	Application Details	Response Details
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09/00916/FUL 8.9.09	Mr K Bird	Crestland Wood House	Detached three-bay carport building with gardenstore.	No objection
09/00912/FUL 17.9.09	Mr Paul Barker	175 Wivenhoe Road	Proposed single storey rear extensions to form additional living accommodation, including master bedroom with en-suite facilities, and a family room together with internal alterations to form an enlarged bathroom, study/bedroom 4 (both including new windows) en-suite facilities to bedroom 2, minor alterations to sitting room including in-filling of high level window, other minor internal alterations including new fenestration to kitchen and the construction of a new external porch.	