

ALRESFORD PARISH COUNCIL

You are hereby summoned to attend
The Meeting of Alresford Parish Council
to be held in the Pavilion on
Wednesday 1 October 2008 at 7.30pm
for the purpose of transacting the following business:

Mrs J Pettitt Clerk to the Council, 24 September 2008

AGENDA

PUBLIC FORUM: Members of the public are invited to address the Council for a maximum of three minutes from 7.30 until 7.45pm

The meeting to be opened by the Chairman

10.08.1 TO ACCEPT APOLOGIES FOR ABSENCE¹

10.08.2 DECLARATION OF INTEREST IN ITEMS ON THE AGENDA²

10.08.3 Minutes of the Parish Council Meeting held on Wednesday 5 September 2008 to be agreed and signed and matters arising to be considered :

(i)

10.08.4 TO RECEIVE REPORT FROM COUNTY COUNCILLOR

10.08.5 TO RECEIVE REPORT FROM DISTRICT COUNCILLOR

10.08.6 TO RECEIVE REPORT FROM PCSO

10.08.7 TO CONSIDER CORRESPONDENCE RECEIVED

- (i) TDC re green space in Crestlands
- (ii) RCCE – Community Building Conference
- (iii) Essex Playing Fields Association re roundabout
- (iv) ECC – Highways – various matters
- (v) Mrs Morris re dog waste bin for Crestlands

1 Local Government Act 1972 Section 85(1) and (2)

2 Local Government Act 2000 Part III

10.08.8 TO RECEIVE REPORTS FROM COMMITTEES AND WORKING PARTIES :

- (i) ENVIRONMENT, FOOTPATHS, TREES & ALLOTMENTS –
- (ii) FINANCE -
- (iii) PLAYING FIELD AND VILLAGE HALL -
- (iv) COMMUNICATIONS -
- (v) HIGHWAYS AND FOOTPATHS -
- (vi) PLANNING - *see appendix 1 (blue)*
- (vii) HUMAN RESOURCES, PERSONNEL AND TRAINING
- (viii) GENERAL PURPOSES
- (ix) CCTV – *see item 15*

10.08.9 TO AGREE PAYMENTS AS LISTED BELOW :

Clerk's salary (DD)	1260.82
NI	103.40
Expenses – Clerk – travel	15.47
A&J Lighting - Monthly maintenance – August	71.16
C & C Cleaning (invoice 2412)	28.20
C & C Cleaning (invoice 2346)	28.20
C & C Cleaning (invoice 2426)	28.20
C & C Cleaning (invoice 2522)	28.20
C & C Cleaning (invoice 2599)	28.20
EON – street lighting – (DD)	122.65
EON – Pavilion/floodlighting (DD)	60.00
TDC – Pavilion rates (DD)	57.00
N Fairbanks – repairs to concrete posts at Pointer corner	80.00
THWS – Allotments	36.66
THWS – Pavilion	92.85

10.08.10 FINANCIAL STATEMENTS

To receive financial statements for August 2008 and half yearly balance sheet to 31 August 2008 (see attached - pink)

10.08.11 TO RECEIVE REPORTS OF MEETINGS AND COURSES ATTENDED BY MEMBERS SINCE THE LAST MEETING

- (i) EALC Executive Meeting 17 July – please see attached (yellow)
- (ii) TDALC – 30 July – see Appendix 2 (green)

10.08.12 NEW STREET LIGHTS FOR B1027

To consider quotation received from EDF for connection to existing lamp posts.

10.08.13. BEST RURAL RETAILER

To consider any nominations – *see attached letter (peach)*

10.08.14 VANDALISM REPORT

(i) Further spray paint on bus shelter. Cleaned by Mr Belgrove.

10.08.15 CCTV

To receive report from CCTV working party and consider quotations received.

10.08.16 RAILWAY STATION

- (i) Please see attached notes re Station from Mr Belgrove. (Appendix 3 - white)
- (ii) Failure of Network Rail to reply to correspondence (Cllr Green)
- (iii) Disabled access to station (Cllr Green)

10.08.17 FUTURE PLANS

Four year plans - consideration of items to be included in budget for 2008/9 see Appendix 3

- (i) PCSO – retention of services
- (ii) Village Warden – consideration of appointment of village warden to carry out litter picking, garden maintenance, playing field patrol duties, etc

10.08.18 YOUTH ACTIVITIES

Report from Cllr Belgrove.

10.08.19 BRIDGE OVER CREEK

To consider matter in the light of information received (*item on agenda at request of Cllr Barratt*).

10.08.20 NOTICES RE CAMPER VANS

To consider provision of notices prohibiting the parking of camper vans at St Peters Church and elsewhere in the village. (*Item added to agenda at the request of Cllr J Robinson*)

10.08.21 ENVIRONMENTAL ISSUES REGARDING BOATS

To consider concerns expressed regarding the environmental issues arising out of the number of people now appearing to be living on boats at the creek. (*Item included on the agenda at the request of Cllr Belgrove*)

10.08.22 BENCH OUTSIDE SHOPS

To consider complaints from shop keepers regarding the bench outside the shops. *Item added to agenda at the request of Cllr E Osborne .*

10.08.23 COCKAYNES LANE

To consider concerns regarding speeding vehicles in Cockaynes Lane. *Item added to agenda at the request of Cllr J Richards.*

10.08.24 GENERAL MATTERS ARISING FROM HOUSE CALLS

- (i) Broken glass around recycling bins
- (ii) More information about station crossing gates and how they are to be operated
- (iii) Buses/coaches speeding through village
- (iv) Rubbish outside shops
- (v) Request for Traffic Warden to visit (pavement parking etc)

10.08.25 WORKING PARTIES

To consider the possible need for further clarification regarding research carried out by working parties to provide the best possible facts and figures for consideration by full Council. *Item added to the agenda at the request of Cllr Belgrove.*

10.08.26 ITEMS FOR INFORMATION ONLY AND ITEMS FOR INCLUSION ON NEXT AGENDA

- (i) To note appointment of Mr Hedley Green as Passenger Transport Representative for Alresford in place of Mrs J Pettitt.
- (ii) Code of Conduct - Please see fact sheet regarding gifts and hospitality – attached
- (iii) Quality Council Status - Please see changes to criteria for Quality Council Status for re-applying councils.

**The next meeting of Alresford Parish Council will be held
on Wednesday 5 November 2008 at 7.30pm
in the Parish Council Pavilion**

**Further details of Council matters can be obtained from any Councillor,
or the Clerk on 825714
or from the web site www.alresford.org.uk**

APPENDIX 1

08/01182/FUL

Contract Interiors

Letter dated 8.9.08

Contract Interiors

Cockaynes Lane

Alresford

Variation of conditions 3,7 and 10 of planning permission 01/02031/FUL – change of use of land buildings to B2 industrial assembly, production and storage of furniture with associated office use and staff car parking (land and buildings at Cockaynes Orchard)

The wording of condition 7 was objected to as there was no height restriction given and it was felt that this should be not more than 2 meters. Regarding condition 10 there was no objection to returning vehicles up to 20.00 hours but no later than this. No future retail activity was should be envisaged

ESS/52/97/TEN(R) Cemex Angling Ltd Letter dated 11.8.08	Land at Plumpton's Farm, St Osyth Road, Alresford	Continuation of development without complying with condition 17 (restoration) attached to planning permission ES/52/97/TEN(R) seeking variations to the approved restoration scheme to allow for revised contours and the existing amenity lakes to be used for nature conservation purposes, angling and the creation of wet grassland conservation areas.	See below ****
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****** ESS/52/97/TEN(R) Cemex Angling Ltd ******

The Committee objected to this application on the grounds of the unwelcome visual impact and noise, and the security and safety of the site. Access from the B1027 is at the position

of a recent accident involving and causing the death of a horse and injury to its rider, and is close to two stable blocks for which planning permission has recently been given.

The mix of angling on such a scale (100 anglers), open seven days a week, with the conservation of the site would be uneasy and there is no planning gain to the village. There is already sufficient angling provision for local residents; this new facility would be for large scale fishing activities and is seen as being a commercial enterprise which breaches TCR16 for a site of importance for nature conservation. The site is also thought to be part of the Coastal Protection Belt and the effect of the proposals on wildlife from both the angling and equipment inevitably left behind (lines, hooks etc, together with the noise and disturbance would be detrimental.

It appears there has been a procedural error in sending out the notifications regarding this proposal, as only two members of the public received the correct information after first having received applications (relating I believe to a development in Mistley) and having queried this. Other residents in the area do not appear to have been properly advised.

The car parking access and arrangements are not shown on the plans enclosed. Despite notation on coloured plan P3/284/4/3 it is impossible to locate the car parking areas and access track shown in the key to the plan. This needs to be improved and further information is requested.

Finally, the Committee objected to the plan as angling use is different from the original application and the area which has now established itself as a natural area much used by overwintering, feeding and nesting birds and other indigenous wildlife will be threatened by this proposal.

08/01196/FUL Mr A J Mitchell Letter dated : 2.9.08	103 Wivenhoe Road, Alresford	Proposed ramp to front entrance door to provide wheelchair access.	No objection.
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APPENDIX 2

Minutes of the meeting held at Beaumont Village Hall on Wednesday, 30 July 2008, starting at 8.00 pm.

Members present:

Alresford	A	Jennifer Pettitt	Little Bentley	Guy Richardson
Ardleigh		Dave Halsey	Little Bromley	
	*	Hazel Andrews		
Beaumont		Geoffrey S Macey	Little Clacton	* Bernard Leatherdale
		Tracey Stevens	Little Oakley	
Bradfield		Harry Woolrich	Manningtree	
		Gus Fidgett		
Brightlingsea	*	Vivien Chapman	Mistley	Geraldine Carter
Elmstead		Nick Bell	Ramsey & Parkeston	*
Frating			St Osyth	* Mike Talbot
Frinton and Walton	A	Terry Allen	Tendring	Pat Goodman
	*	John Halls	Thorpe-le-Soken	A Josie Powell
Great Bentley - Chairman	*	Robert Taylor		Peter Cannons
Great Bromley		M Frostick MBE	Thorrington	* Jenny Cant
Great Oakley		Stephen M Huk JP	Weeley	
Harwich			Wix	A John Matthews
Lawford		Brian Rolfe	Wrabness	Richard Colley

In attendance: Cllr Mrs Janet Russell (Brightlingsea).

Apologies for absence were received from the Vice-Chairman Josie Powell, Terry Allen (Frinton), Dave Halsey (Ardleigh) Substitute attended. Received after the meeting Jennie Pettitt, John Matthews.

The Minutes of the previous meeting (the Annual General Meeting) were agreed and signed as a correct record of that meeting.

John Buchanan (Chairman, Essex Association of Local Councils) and Joy Shepherd (Chief Executive, Essex Association of Local Councils) addressed the meeting and handed out a Code of Conduct pocket leaflet and a Quality Council booklet.

Appointment of Secretary - The Chairman proposed, Cllr Vivien Chapman seconded and it was agreed that Janet Russell be appointed forthwith.

Banking Arrangements - The Chairman proposed, Guy Richardson seconded and it was agreed unanimously that the signatories to the banking account be changed to: Chairman, Vice-Chairman and Secretary, any two to sign.

TDC TDALC Liaison Meetings - No meeting had taken place yet as there were no matters brought forward for discussion.

Training Courses - The Chairman reported that the training course arranged for 22 July at Tendring had been cancelled because only six had registered; he added that he was trying to find out why the two proposed participants from Beaumont had not been registered at EALC, especially as this could have made the course viable. The next course (Budget and Precept) on 1 September was promoted.

Graffiti - The report from Mike Brown (attached at Appendix "B" to these Minutes) was discussed and Cllr Talbot said that offensive graffiti must be removed within two days and, although removal of graffiti was the responsibility of the property owner, in some circumstances TDC would assist with the cost of removal. The meeting was informed that a JMC graffiti removal kit was available from at about £20 which would clean up most surfaces (but not brick).

East Essex Area Forum - The Chairman said that Mike Brown had agreed continue to represent TDALC on this and his report was attached to the calling papers Appendix C. Cllr Talbot said that small grants were available from the EEAF for parishes in Colchester Borough and Tendring District and that the application forms were simple to complete.

Items from Parishes

- a) **Network Rail's** planned removal of manned level crossings and their replacement with automatic barriers was discussed and the meeting deplored that lack of communication between Network Rail and Essex County Council and Network Rail and local users of the roads concerned (local farmers and school bus operators were not informed but one local taxi was!). Due to action by Jenny Cant on behalf of the farmers whose land straddled the railway line, the Thorrington level crossing was not going to be closed to traffic as originally proposed, but would be partially closed and traffic light controls installed for the duration of the works. The plan for Frinton had been seen by their representative(s) and it showed a great deal of amendments to the road layout without the gates which would take away much of the landscaped area alongside the main road.
- b) **Planning issues** - Representatives from Frinton said that Budgens was closing and that Tesco hoped to come in using a larger shop area and people were concerned about this.

Neighbourhood Action Panels (NAPs) – Following the Chairman's report on this issue the Chairman asked if there were any common problems shared by all the parishes. He said that each parish/town was entitled to appoint a member to sit on the appropriate NAP. After discussion on the setting up and administration so far of NAPs, it was agreed that the Chairman write to ask the NAPs to circulate information again to parishes to encourage those not taking part to join in.

A discussion on promoting 20 m.p.h. speed limits near schools was held and it was decided to make it an agenda item for next time allowing other Councillors to make comment.

Next Meeting - It was reported that the next meeting, fixed for Wednesday, 24 September, was on the same day as the Annual General Meeting of the Essex Association of Local Councils and it was agreed that those attending the EALC AGM find out the date of the 2009 AGM so that the TDALC calendar could be arranged to avoid that date. It was also agreed that no change be made to the date of the next meeting.

There being no further business, the meeting closed at 9.46 pm.

APPENDIX 3

Alresford Station has won a prize for cleanliness (National Express internal Award Third Prize). In addition Alresford Station has received an Award Shield (now hanging on the wall of the ticket office) for the quantity of ticket sales - this shows just how popular the Station is.

I will supply more details later but I would personally like to thank those that attended the Community Day. I think this is an enormous boost for the village. I wonder whether the Parish Council would consider some official commendation for the Station Assistant Karen Smith for all the work she has done - often outside of her normal working hours - to weed/water and care for the flower beds and to tidy up generally.

My suggestion is some sort of presentation from the Parish Council with Press coverage - all of this would underline the community spirit, pride in our village and how 'we' commend those who contribute towards it.

What do you think?

Please see below the results for the Best Railway Station in the Anglia in Bloom competition. WE HAVE WON A SILVER.

Best Railway Station

Overall Winner and Gold Award WYMONDHAM

Best Small station - Wymondham

Best Medium Station - Witham

Best Large Station - Shenfield

Gold Awards Frinton-on-Sea.

Silver Gilt Awards: Brundall, Burnham-On-Crouch , Sudbury ,West Runton ,Witham.

Silver Awards: Acle , **Alesford** , Althorne, Brandon , Chapple/Wakes Colne ,

Lingwood , Manningtree , Mistley , North Fambridge , Reedham , Sheringham , Southminster,

Trimley , Wrabness

Bronze Awards: Bures , Bury St. Edmunds , Great Bentley , Halesworth,

Marks Tey , Thorpe-le-Soken , Wickham Market , Woodbridge.

Certificate of Achievement Awards Beccles , Clacton-on-sea , Melton , Oulton Broad South ,

Saxmundham , Shenfield , South Woodham Ferrers , Walton-on-the-Naze , Wivenhoe.